



Government of South Australia

South Australian Fire and
Emergency Services Commission

If calling please ask for: [REDACTED]
Telephone: 8115 3903

Reference: ESS-18-2555

Level 6,
60 Waymouth Street
Adelaide SA 5000

GPO Box 2706
Adelaide SA 5001
DX 206

Tel 8115 3900
Fax 8115 3908

ABN 95 437 863 949

www.safecom.sa.gov.au

Dear [REDACTED]

I am writing in relation to your application made under the *Freedom of Information Act 1991* (the FOI Act) in which you requested access to the following documents:

"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister or and the Minister's staff and the Chief Executive, including both Ministerial and departmental staff."

In accordance with Premier and Cabinet Circular PC045, if you are given access to documents as a result of this FOI application, details of your application, and the documents to which access is given, may be published in the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

A search has been conducted and ten (10) documents were located that are within the scope of your application. In respect of the documents, I have determined as follows:

Documents 1 to 10

I have determined these documents should be released in full.

In regards to these documents, the parts to which I have not granted you access are not relevant to your application.

Appeal Rights

If you are dissatisfied with this decision, you are entitled to exercise your rights of review and appeal as outlined in the attached documentation.

Should you have any enquiries in relation to this matter, please do not hesitate to contact me on 8115 3903.

Yours sincerely



Accredited Freedom of Information Officer

24 August 2018

SCHEDULE OF DOCUMENTS

Freedom of Information application by [REDACTED] – “Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister or and the Minister’s staff and the Chief Executive, including both Ministerial and departmental staff.”

Doc No	Description	Determination
1	Outlook meeting request dated 26 March 2018	Document released in full.
2	Outlook meeting request dated 9 April 2018	Document released in full excluding information which is not relevant to this application.
3	Outlook meeting request dated 26 April 2018	Document released in full excluding information which is not relevant to this application.
4	Outlook meeting request dated 4 May 2018	Document released in full excluding information which is not relevant to this application.
5	Outlook meeting request dated 15 May 2018	Document released in full excluding information which is not relevant to this application.
6	Outlook meeting request dated 23 May 2018	Document released in full excluding information which is not relevant to this application.
7	Outlook meeting request dated 23 May 2018	Document released in full excluding information which is not relevant to this application.
8	Outlook meeting request dated 30 May 2018	Document released in full excluding information which is not relevant to this application.
9	Outlook meeting request dated 8 June 2018	Document released in full excluding information which is not relevant to this application.
10	Outlook meeting request dated 20 June 2018	Document released in full excluding information which is not relevant to this application.

McIntyre, Branka (SAFECOM)

Subject: Meeting with Minister and Malcolm Jackman [DLM=For-Official-Use-Only]
Location: Level 2, 45 Pirie Street, Adelaide

Start: Mon 26/03/2018 2:30 PM
End: Mon 26/03/2018 3:15 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Jackman, Malcolm (SAFECOM)
Required Attendees: allison.mildren@parliament.sa.gov.au

McIntyre, Branka (SAFECOM)

Subject: 2:15pm SAFECOM Malcolm Jackman - [REDACTED]

Location: Minister's Office, Level 2, 45 Pirie street

Start: Mon 9/04/2018 2:15 PM

End: Mon 9/04/2018 2:45 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)

Required Attendees: Jackman, Malcolm (SAFECOM)

McIntyre, Branka (SAFECOM)

Subject: 4:00pm [REDACTED] (SAFECOM; SES; CFS; MFS)
Location: Minister's Office, Level 2, 45 Pirie street

Start: Thu 26/04/2018 4:00 PM
End: Thu 26/04/2018 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)
Required Attendees: Jackman, Malcolm (SAFECOM); Beattie, Chris (SES); Nettleton, Greg (CFS); Crossman, Greg (SAMFS)

McIntyre, Branka (SAFECOM)

Subject: 4:00PM Malcolm Jackman (SAFECOM); Greg Nettleton (CFS); Chris Beattie (SES) re [REDACTED]

Location: Minister's Office, Level 2, 45 Pirie Street

Start: Fri 4/05/2018 4:00 PM

End: Fri 4/05/2018 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)

Required Attendees: Nettleton, Greg (CFS); Beattie, Chris (SES); Jackman, Malcolm (SAFECOM)

[REDACTED]

McIntyre, Branka (SAFECOM)

Subject: 12:00pm [REDACTED] Minister Wingard; Malcolm Jackman; Greg Crossman; Chris Beattie; Greg Nettleton; Andrew Stark; Joel Schirmer

Location: Garden Room, Parliament House

Start: Tue 15/05/2018 12:15 PM

End: Tue 15/05/2018 1:00 PM

Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)

Required Attendees: Jackman, Malcolm (SAFECOM); Crossman, Greg (SAMFS); Beattie, Chris (SES); Nettleton, Greg (CFS); Stark, Andrew (CFS); Schirmer, Joel (SAFECOM)

Optional Attendees: Casey, Jacqueline (DCS); Moran, Travis (AGD)

[REDACTED]

McIntyre, Branka (SAFECOM)

Subject: 9:00am Malcolm Jackman with Minister Wingard [REDACTED]

Location: Minister's Office, Level 2, 45 Pirie Street

Start: Wed 23/05/2018 9:00 AM

End: Wed 23/05/2018 9:15 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)

Required Attendees: Jackman, Malcolm (SAFECOM)

McIntyre, Branka (SAFEKOM)

Subject: 9:15am [REDACTED] (SAFEKOM; SES; CFS; MFS)
Location: Minister's Office, Level 2, 45 Pirie street

Start: Wed 23/05/2018 9:15 AM
End: Wed 23/05/2018 10:00 AM

Recurrence: Weekly
Recurrence Pattern: every 2 week(s) on Wednesday from 4:00 PM to 5:00 PM

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)
Required Attendees: Jackman, Malcolm (SAFEKOM); Beattie, Chris (SES); Nettleton, Greg (CFS); Crossman, Greg (SAMFS)
Optional Attendees: Stark, Andrew (CFS)

[REDACTED]

McIntyre, Branka (SAFECOM)

Subject: 11:30am Malcolm Jackman [REDACTED]
Location: Garden Room, Parliament House

Start: Wed 30/05/2018 11:30 AM
End: Wed 30/05/2018 12:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)
Required Attendees: Jackman, Malcolm (SAFECOM)
Optional Attendees: Calabrese, Iolanda (SAFECOM)

[REDACTED]

McIntyre, Branka (SAFECON)

Subject: 1:00pm - 2:30pm - [REDACTED] Minister Wingard
Location: Treasurer's Boardroom, SAC, Level 8, 200 Victoria Square, Adelaide

Start: Fri 8/06/2018 1:00 PM
End: Fri 8/06/2018 2:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: [REDACTED]
Required Attendees: [REDACTED] Wingard, Corey (AGD); Casey, Jacqueline (DCS); [REDACTED]
[REDACTED]
Jackman, Malcolm (SAFECON); Beattie, Chris (SES); Crossman, Greg (SAMFS); [REDACTED]
[REDACTED] Calabrese, Iolanda
(SAFECON); [REDACTED]
[REDACTED] Nettleton, Greg (CFS)
Optional Attendees: Morgan, Michael (SAMFS); [REDACTED] Barber, Vicki (AGD); Mildren,
Allison (AGD); Moran, Travis (AGD); Mallinson, Larissa (AGD); Barry, Dermot (SES);
Benham, Glenn (SAMFS); [REDACTED]

McIntyre, Branka (SAFECOM)

Subject: 9:00am [REDACTED] (SAFECOM; SES; CFS; MFS)
Location: Minister's Office, Level 2, 45 Pirie street

Start: Wed 20/06/2018 9:00 AM
End: Wed 20/06/2018 10:00 AM

Recurrence: Weekly
Recurrence Pattern: every 2 week(s) on Wednesday from 4:00 PM to 5:00 PM

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)

Required Attendees: Jackman, Malcolm (SAFECOM); Beattie, Chris (SES); Nettleton, Greg (CFS); [REDACTED]
[REDACTED]