



**Government
of South Australia**

The South Australian Fire and Emergency Services Commission

Annual Report 2010-11



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Annual Report 2010-11

9 February 2012
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Letter of Transmittal

9 February 2012

Hon Jennifer Rankine MP
Minister for Emergency Services
Parliament House
North Terrace
ADELAIDE SA 5000

Dear Minister

It is my pleasure on behalf of the South Australian Fire and Emergency Services Commission (SAFECOM) to submit for your information and presentation to Parliament, the 2010-11 South Australian Fire and Emergency Services Commission Annual Report.

Pursuant to section 22 of the *Fire and Emergency Services Act 2005* this report is required to be provided to you on or before 31 October 2011, and include the Audited Statements of Accounts.

The Report summarises the activities and achievements of SAFECOM and the emergency services sector for the period 1 July 2010 to 30 June 2011.

Yours sincerely



DAVID PLACE
Chief Executive
SAFECOM

From the Chief Executive



The past year has been one of change and opportunity for SAFECOM and the emergency services sector. As a result, SAFECOM has continued to review the way we do business, and restructured our workforce to provide contemporary services both across the emergency services sector as well as across all tiers of Government.

There have been a number of significant achievements by the SAFECOM team over the 2010-11 financial year which are a testament to the hard work and commitment of many staff.

These achievements include:

- Ongoing meeting of the Strategic Thinking Committee and the Audit and Risk Management Committee to assist with the Corporate Governance functions of the SAFECOM Board
- Management of six volunteer recognition events across the state with over 400 volunteers attending with 116 certificates being issued
- Establishment of nine Bushfire Management Committees to support rural communities
- Expenditure of over \$13 million on fire and rescue vehicles
- Completion of almost \$5 million of building works, including new fire stations for the MFS and CFS
- Development of the State Emergency Information Call Centre Capability and the establishment of a new call taking facility for activation in major emergencies
- The purchase of six trailer mounted sandbag filling machines and six flood response trailers, located at strategic sites across the state.

The sector continues to work to the Sector Strategic Plan 2010-15 in the areas of Leadership, Prevention and Community Preparedness, Operational Preparedness, Response, Recovery and Business Excellence.

The success of the emergency services sector is due only to the high level of skill, experience and commitment shown on a daily basis by every staff member across SAFECOM, CFS, SES and MFS. I would like to take this opportunity to thank each of these staff members for their hard work and I would also like to thank the former Minister, the Hon Kevin Foley MP for his work in supporting the emergency services sector.

A handwritten signature in dark ink, appearing to read 'D Place'.

DAVID PLACE
Chief Executive
SAFECOM

The Emergency Services Sector

The South Australian Fire and Emergency Services sector comprises:

- **SA Fire and Emergency Services Commission (SAFECOM)**, established in 2005 to work with the emergency services agencies to provide effective support by ensuring governance and accountability of the sector through common, strategically aligned goals, consolidated and integrated support services, balanced focus on prevention, preparedness, response and recovery services by the emergency services organisations, pursuing opportunities for efficiencies and reforms and reinvesting savings from within the sector; and enhancing participation and support of volunteers from within local communities.

SAFECOM is managed by the SAFECOM Board which comprises the Chief Executive of SAFECOM, (presiding member), the Chief Officers of the three emergency services agencies, a representative of the United Firefighters Union, representatives of the SES and CFS volunteer associations and two independent members appointed by the Minister.

- **SA Country Fire Service (CFS)** is a community-based fire and emergency service organisation, dedicated to protecting life, property and environmental assets in rural and semi-urban SA. CFS volunteers attend around 9000 incidents annually including bushfires, road crash rescue, hazardous materials spills, structure and motor vehicle fires, and provide support to the MFS and SES. In addition, the CFS performs an important role with local government, in fuel removal and bushfire prevention, and in community bushfire and fire safety education. The CFS currently has 14,583 volunteers situated at 419 brigades across the state.
- **SA Metropolitan Fire Service (MFS)** is committed to protecting life, property and the environment from the effects of fire and other dangers including road crash rescues, gas leaks, chemical spills, structural collapses, animal rescues and more. The MFS currently has 1123 personnel situated at 36 locations across the state.

The South Australian Metropolitan Fire Service is a modern Urban Fire and Rescue emergency service established in 1867 and responsible for the protection of the South Australian community through the provision of prevention, preparedness, response and recovery services to fire, rescue, hazardous materials and other emergencies.

The MFS employs 1122 personnel situated in 36 fire stations, with 20 metropolitan stations strategically located throughout the greater Adelaide area and 16 fire stations protecting major regional centres across the state. The MFS attends in excess of 21,000 emergency incidents annually. The MFS supports other emergency service agencies including the CFS, SES and the Police in emergency response and recovery activities.

- **SA State Emergency Service (SES)** is a community-based volunteer emergency service that provides assistance during emergencies and disasters, and helps the community be prepared for emergency incidents. SES volunteers respond to incidents such as vehicle accidents, searches, cliff rescues, flood and storm damage and any other incidents that might require rescue or search services. The SES currently has 1701 volunteers situated at 66 units across the state.

Our Strategic Direction

With the extensive collaboration of all sector agencies, the South Australian Fire and Emergency Services Sector Strategic Plan 2010-15 was developed during 2009-10. The plan identifies the strategies the sector is pursuing to achieve the shared vision of **working together to build safer and more resilient communities**.

A sector service delivery is structured across six key focus areas of Leadership, Prevention and Community Preparedness, Operational Preparedness, Response, Recovery and Business Excellence. These areas are the cornerstone for planning our approach, implementing our strategies, monitoring our performance and reporting our outcomes. The table below shows the sector's goals and major strategies.

Major strategies we will pursue over the next five years to achieve our vision and improve the way we provide services to the community across our six key focus areas are:		
Key Focus Area	Goal	Major Strategies
Leadership	Develop and implement a common direction and shared goals based on community need	<ul style="list-style-type: none"> • Develop new performance measures so that we know we are providing quality services to the community • Improve the integration of our services to ensure the most effective and efficient use of resources
Prevention and Community Preparedness	Minimise the likelihood and consequences of emergencies through regulation, community support and education	<ul style="list-style-type: none"> • Identify the risks associated with fires and other emergencies • Develop a Charter with the community defining community safety targets and report our results • Foster and increase community preparedness and reduce the number of preventable incidents
Operational Preparedness	Be prepared to the highest standards so we can provide excellent emergency services to our communities	<ul style="list-style-type: none"> • Increase collaborative training across the sector • Develop and implement a sector asset management plan • Standardise (where possible) policies, procedures, equipment and appliances
Response	Provide response services that minimise the effects of emergencies on our communities	<ul style="list-style-type: none"> • Develop common response standards and performance measures • Work collaboratively as a sector to provide the most appropriate response • Extend joint planning for specific risks, including those in remote areas
Recovery	Provide recovery services that help restore social, economic and environmental value	<ul style="list-style-type: none"> • Determine our future role in recovery and then build partnerships with other providers of recovery services to ensure we work together • Provide services that help communities recover from emergencies
Business Excellence	Excel in service delivery, innovation, effectiveness and efficiency	<ul style="list-style-type: none"> • Ensure we manage risk and safety in all aspects of our business • Develop a volunteer workforce plan • Implement a health, safety and welfare improvement plan

These strategies reflect state and national directions, helping agencies work together to provide the most balanced and effective emergency services to the diverse communities of South Australia with our available resources and maintaining the safety of our staff and volunteers at all times.

Our ultimate success is measured against the following Key Performance Indicators.

Target	Means of Verification	Time
SA's fire-related injuries per 100,000 people are below the national three-year average of 13.6	Australian Institute of Health and Welfare (AIHW) fire-related injury records	By 2015
SA's fire-related deaths per million people are below the national three-year average of 6.4	ABS fire-related mortality records	By 2015

Our Values

In striving for our goals, the following values guide our behaviour and underpin our relationships.

We value	We demonstrate this by
Community Service	<ul style="list-style-type: none"> • Embracing community safety issues and needs • Fostering the community spirit of volunteerism • Ensuring service is community focussed • Ensuring equitable service delivery • Valuing life, property and the environment, and • Working with diverse communities to help them protect what they value
Continuous Improvement	<ul style="list-style-type: none"> • Applying business excellence principles • Striving to be the best at what we do • Promoting and rewarding innovation, safety and efficiency • Promoting a team-based performance culture, and • Being responsive to reform and change.
Integrity, Honesty and Ethical Behaviour	<ul style="list-style-type: none"> • Respecting and trusting each other • Promoting open and honest communication, and • Displaying ethical behaviour
Our People	<ul style="list-style-type: none"> • Recognising our volunteers and career staff as our greatest asset and valuing their diversity • Ensuring a safe place of work • Valuing the cultures and traditions of the emergency services • Meeting personal development and career aspirations, and • Treating our people as family
Governance and Accountability	<ul style="list-style-type: none"> • Identifying and articulating our responsibilities and relationships • Defining who is responsible for what, to whom, and by when • Planning, evaluating, auditing and reviewing our service delivery • Managing our corporate risks, and • Complying with government accountability and governance requirements

Highlights of 2010-11

LEADERSHIP

- The SAFECOM Board continued to meet during 2010-11 to provide strategic governance and advice to the emergency services sector.
- Work continued to lead support services in the Anangu Pitjantjatjara Yankunytjatjara (APY) Lands which sought to implementing the South Australian component of the national *Keeping our Mob Safe* strategy.
- Leading the Emergency Services Guidelines project to deliver policies and planning tools for risk based resource allocation.
- The SES commenced a Workforce Structural Review and developed a new Strategic Directions Framework during 2010-11. This is expected to be finalised and submitted to the SAFECOM Board in the 2011-12 financial year.
- The development of an ICT Strategic Plan for the sector was commenced by SAFECOM's IMS Branch. Working in conjunction with key stakeholders, the plan will provide a blueprint for ICT services into the future.
- Provided support and participated in the National Strategy for Disaster Resilience, Standing Council for Police and Emergency Management, the National emergency Management Council and the State Emergency Management Committee, including chairing a number of sub-committees.
- The MFS actively fosters the development of future organisational leaders through the provision of career long training and development opportunities. The MFS has established educational partnerships with a number of institutions to ensure that future executives achieve academic excellence and expand their political and business acumen. During 2010-11 three members of the MFS senior management team were enrolled in post-graduate business management programs at the MBA level and one member at the Doctoral level.
- The MFS is committed to industry leading sustainability initiatives including reducing greenhouse gas emissions. The corporation has initiated an ongoing program to significantly improve energy efficiency of our fire stations and facilities. During 2010-11 the MFS continued to expand its grid-connected photovoltaic system across stations and now has a photovoltaic energy capability in excess of 90kW.

PREVENTION AND COMMUNITY PREPAREDNESS

- The CFS established Bushfire Management Committees to cover the nine gazetted Bushfire Management Areas in South Australia. These committees will develop Bushfire Management Area Plans which will consider a landscape approach to the management of bushfire risk throughout regional parts of the state.
- With the aid of Natural Disaster Mitigation Funding, the CFS commenced a project of identification and mapping of *Bushfire Safer Places* throughout South Australia.
- The CFS continued its *Prepare. Act. Survive.* campaign during the summer of 2010-11. The television, radio and print campaign was supported by an intensive community engagement and education campaign which saw a record number of 19,424 participants.
- The SES launched their own Twitter and Facebook sites to provide timely information to the community about extreme weather events and other day-to-day events and activities.
- During 2010-11 the MFS has proactively sought to reduce risks to the community by providing preventative services intended to reduce the potential for fire and other emergencies. This includes the highly successful Road Awareness Program (RAP) which provides a potentially life-saving educational program to senior high school students and other high-risk groups. The RAP program aligns with and contributes to target 22 of the South Australian State Strategic Plan; to reduce fatalities and serious injuries by at least 30% by 2020. Thanks to an additional four year grant from the State Government this program has been significantly expanded. Using the additional resources funded by this grant, the number of schools reached with this road safety strategy doubled in the second half of 2010-11.

OPERATIONAL PREPAREDNESS

- Approximately \$13.1 million was expended on vehicles and appliances during 2010-11. This expenditure relates primarily to the delivery of 31 CFS fire appliances (mainly 3000 litre 4WD Rural and Pumper Appliances) and the delivery of four MFS General Purpose Pumpers.
- Approximately \$4.9 million was expended on land and building projects during 2010-11. Some of the highlights include Glen Osmond MFS station design and the completion of Wilmington, Hamley Bridge and Balaclava CFS brigades.
- Approximately \$3.4 million was expended on plant, equipment, communications and ICT during 2010-11. Some of the highlights include the procurement of GRN Radios across the sector at a cost of \$2.0 million and the procurement of GRN pages at a cost of \$0.3 million.
- The SES commenced a review of its training framework and operational doctrine.
- Training continues to be a focus for the CFS with members completing 40,527 training sessions of nationally accredited and service level training during the year.
- The SES purchased six trailer-mounted sandbag filling machines and six flood response trailers. These are located in key flood-prone areas across the state.
- During 2010-11 the MFS recruited 18 new fulltime firefighters. These recruits undertook a comprehensive 14-week course that trained them to undertake core firefighting roles such as structure firefighting, search and rescue, hazardous materials, road crash rescue and the use of firefighting equipment.

The MFS provides nationally recognised training and is a Registered Training Organisation (RTO). During 2010-11 the MFS successfully obtained two extensions to our scope of registration to provide accredited training in the following competencies.

- TLILIC2005A Licence to operate elevated work platform (boom length 11 metres or more) and:
- Certificate III in Public Safety (Emergency Communications Centre Operations).

The number of MFS personnel enrolling in accredited training programs has increased steadily over the past five years. During 2010-11 193 personnel voluntarily enrolled in MFS Staff Development Framework (SDF) programs for a total of 644 units competency.

- **Major Events Highlights**

The MFS prepares a number of operational response plans for major events held in Adelaide. During 2010-11 these included the Clipsal 500, the Tour Down Under, The Big Day Out, The Royal Show, and a major AC/DC concert. Attendances at these events during 2010-11 were in excess of 500,000 persons.

These preparedness activities require significant planning and MFS personnel inspect each and every site to identify and mitigate potential risks. Our involvement in these events demonstrates the corporation's capability to provide effective coverage of major South Australian events.

RESPONSE

- During 2010-11, it was decided to merge recovery and response call taking capabilities. This resulted in the development of the State Emergency Information Call Centre Capability (SEICCC) that could be scaled up according to the type of emergency. The SEICCC utilises existing State Government call centres and their staff during business hours and stand in operators from across government when it is activated out of hours.
- Technical and training volunteer and career personnel from the CFS, MFS and SES worked collaboratively to develop a single training package for responders in Road Accident Rescue. The training package marks the first of many proposed courses where multi-agency trainer/assessors will instruct on courses where trainees come from each of the three agencies.
- During 2010-11, CFS staff and volunteer Trainer Assessors travelled to Ernabella (Pukatja) to train brigade members in Basic Fire Fighting. As a result of the visit, the community now has ten fully trained members of the CFS.
- The CFS aerial capability continues to grow. During 2010-11 improvements were made to the Cherry Gardens water bomber airbase and additional airstrips were assessed for water bombing operations. Aldinga has been established as an additional location that can be used for aerial fire fighting operations.
- The CFS attended 8,883 incidents during 2010-11. While there was a reduction in the number of rural type fires across the state, the CFS recorded an increase in total incidents which included vehicle related incidents, fixed alarms and assist other agencies.

- The SES was the lead agency in the development and implementation of the River Murray Increased Water Flow Communications Plan during the summer of 2010-11. A total of 60,600 brochures and posters were distributed by SES volunteers to businesses in the Riverland and a further 15,000 were letterboxed.

Response: Major incidents 2010-11

During 2010-11 the MFS responded to approximately 21,000 incidents including fires, rescues and hazardous materials.

Each year the MFS responds to incidents that are considered significant due to their size, complexity or risks to the community. These major incidents often place many lives at risk and potentially result in many millions of dollars of economic impact through the destruction of infrastructure. Two major fires attended by the MFS during 2010-11 were the Wallaroo Grain Facility and the Wingfield Fire.

Major Disaster: Christchurch Earthquake, February 2011

On Friday 4 March 2011, a team of nine South Australian USAR specialists were deployed to Christchurch, to assist with earthquake rescue and recovery operations. The team formed part of a Multi State Task Force to replace Australian USAR members initially deployed to the incident.

RECOVERY

- The SES deployed over 300 of its members to assist communities in Queensland and Victoria following devastating storms and flooding in those states.

BUSINESS EXCELLENCE

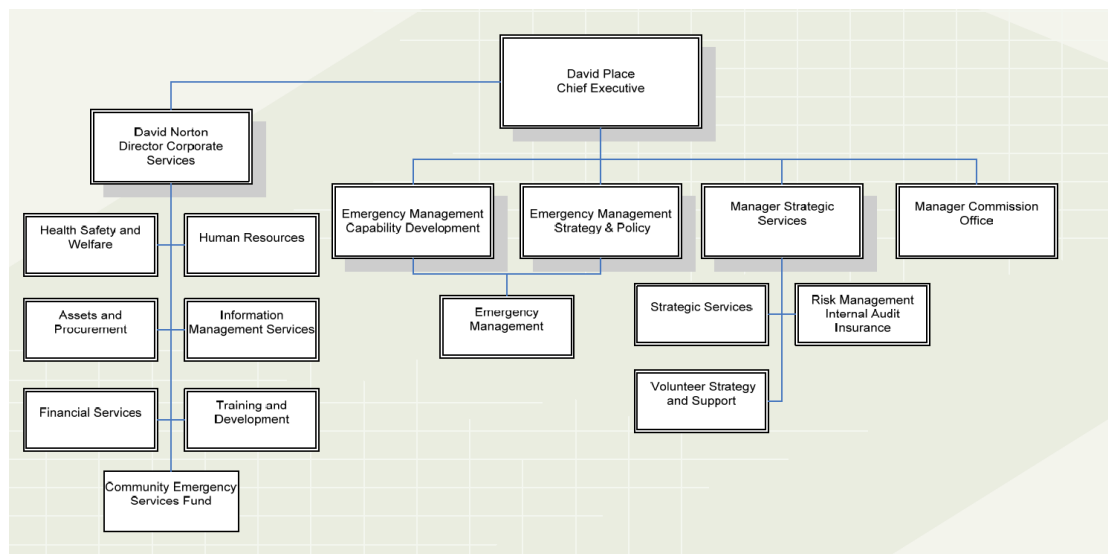
- Volunteer and Employer Recognition Support Program (VERSP) events were held in Waikerie, Loxton, Kingscote, Streaky Bay, Ceduna and Tea Tree Gully. A total of 437 volunteers attended these events and certificates were presented to 116 employers of volunteers and self-employed volunteers.

- During 2010-11, SAFECOM project managers worked closely with personnel from the CFS, MFS and SES to deliver over 100 capital projects valued at approximately \$23.6 million. The sector-wide capital program related primarily to the procurement of fire appliances (\$13.1 million) and the construction and/or upgrade of stations/units (\$4.9 million)
- The CFS Volunteers Association, in conjunction with the CFS, co-convened a Workers Compensation Forum in June 2011 to review support mechanisms and workers compensation processes for volunteers and to ensure the response is effective and collaborative and optimises available resources.
- **Governance Highlights**

During 2010-11 the MFS improved its governance processes to include greater consultation and accountability between senior managers. Additionally the MFS undertook a restructure of key portfolios and departments to allow more efficient management and governance of key functions.

SAFECOM Organisational Structure

The organisational structure in 2010-11 is as follows:



Executive Services

The Office of the Chief Executive provides executive services which include high level strategic policy advice, project support, governance, legislative compliance, ministerial liaison and correspondence coordination, and cross-sector collaboration.

The tasks and duties associated with work outputs for the office are of a varied nature and are consistently provided to our customers/stakeholders in a timely and accurate manner. These include the Minister's Office, sector agencies, SAFECOM business units, local government, private and not-for-profit organisations, other state government agencies and the Commonwealth Government.

The office represents the State Government at peak emergency management forums at a national level and provides a strong link between all three spheres of government and the South Australian emergency services sector. The office takes an inclusive approach with people in the sector, particularly in regard to leadership and support of the SAFECOM Board and liaison with the volunteer associations and unions.

Public Affairs

The SAFECOM Public Affairs Unit was responsible for the media liaison function for the sector. This involved providing information on various incidents, such as extreme weather events, flooding, bushfires and structure fires, to the media from 6am to 9pm every day of the year.

The SAFECOM Public Affairs Unit was also responsible for a number of other initiatives, including the 2010 Bushfire Action Week (October 2010) and SES Week (November 2010).

Staff from the SAFECOM Public Affairs Unit transferred to the three operational agencies of the SA emergency services sector during 2010-11.

Prior to this occurring, the responsibility for the Unit was with the Chief Executive.

South Australian Water Safety Committee

Established in 2006, the South Australian Water Safety Committee (SAWSC) came under the auspices of SAFECOM in February 2009 following the development of a Memorandum of Understanding with the Office for Recreation and Sport.

Through the committee, South Australia is committed to supporting and building on the directions in the Australian Water Safety Strategy and drawing on national guidelines developed by key agencies and organisations where relevant.

The vision for South Australia is to reduce the risk of drowning deaths, near drownings and injuries from water-related incidents through an ongoing commitment to:

- increase water safety skills and awareness in communities across South Australia
- public and private environments that are designed and managed to minimise the risks
- coordinate and resource sharing by relevant government and non-government stakeholders to deliver high quality water safety initiatives.

The SAWSC developed the State Water Safety Plan 2008-10 to guide government and industry organisations to minimise the risk of water-related injury and drowning deaths through coordinated approaches, education, prevention initiatives and ongoing commitment. This involves government and non-government organisations working together, sharing resources and continuing their commitment to water safety programs and other initiatives. This plan will be reviewed in 2011.

During 2010-11, SAWSC Sub-committees worked in the following areas:

- Swimming pool fencing legislation, resulting in significant changes to the legislation in November 2010
- Consistent safety information in coastal areas
- Wearing of personal flotation devices by mariners
- Retaining qualified instructors and lifeguards in regional and remote areas of the state.

The SAWSC includes representatives from the following agencies:

State Government

- Office for Recreation and Sport
- Department of Education and Children's Services
- Department of Justice (through SAFECOM)
- SA Police

- Department for Transport, Energy and Infrastructure Industry
- Boating Industry Association of SA
- South Australian Farmers Federation
- Kidsafe SA
- Local Government Association
- The SA branch of the Royal Life Saving Society - Australia
- Surf Life Saving South Australia
- Swimming SA
- Recreation SA
- Volunteer Marine Rescue

Remote Indigenous Safety

Remote Indigenous Communities Implementation Committee (RICIC)

The Remote Indigenous Communities Implementation Committee (RICIC) is a consultative forum that aims to address emergency management issues in remote Indigenous communities in the APY Lands with particular reference to implementing the SA-based strategy for the national initiative *Keeping our Mob Safe*.

The National Partnership Agreement on Remote Service Delivery (RSD NPA) was signed by the Federal Government, Northern Territory, South Australia, New South Wales, Western Australia and Queensland in January 2009. Under this agreement, \$291.2 million is being spent to change the ways these governments work with Indigenous Australians in a number of priority communities. Amata and Mimili, in the APY Lands, were identified as the South Australian priority communities.

The agreement also provides for the development of Local Implementation Plans (LIPs) to guide future government investment in the priority communities.

The LIPs for Amata and Mimili identified a number of gaps in emergency service delivery, including:

- No emergency services preparedness for fire (building or bushfire), rescue or flood or for planning preparation for any emergency
- A lack of CFS or SES presence in either community.

Discussions have taken place with the CFS, SES and the MFS to identify agency responsibilities as outlined in the LIPs for both communities. It has been identified that an emergency management plan for the APY Lands is required and the Far North Zone Emergency Management Committee has a role in its development.

During 2010-11, SAFECOM representatives travelled to Amata and Mimili twice to meet with Government Business Managers to gain an understanding of the community's needs in respect to emergency management and to verify current mitigation strategies.

Community Emergency Services Fund

The Community Emergency Services Fund (CESF) is established pursuant to the *Emergency Services Funding Act 1998*. The CESF is an Administered Item of SAFECOM and is an independently held fund.

Under the *Emergency Services Funding Act 1998*, funds collected through the Emergency Services Levy (fixed and mobile property), concessions to pensioners, remissions to property owners, levy payments on Government property (fixed and mobile) and interest, are paid into the CESF. The collection of the Emergency Services Levy falls within the portfolio responsibilities of the Treasurer.

The CESF provides funding to the core emergency services and for the provision of emergency services.

Strategic Services

Strategic Services provided analyses, policy and governance advice to the SAFECOM Board and its Strategic Thinking Committee.

Strategic Services lead the sector's Emergency Services Guidelines project to develop policies and planning tools for risk-based resource allocation as well as representing South Australia on a number of national forums, including:

- the Productivity Commission's Emergency Management Working Group to improve national comparative service delivery performance reporting; and
- the National Emergency Management Committee's Risk Assessment, Measurement and Mitigation Sub-committee.

Assistance was provided to Commonwealth initiatives in the National Strategy for Disaster Resilience, including a national stocktake of jurisdiction risk assessments.

Technical advisory services were also provided to designing and implementing South Australia's State Emergency Risk Assessment System.

SAFECOM has not proposed or implemented significant changes to existing government services in rural and regional areas and accordingly has not been required to prepare any regional impact statements.

Volunteer Strategy and Support

The Volunteer Strategy and Support (VSS) Branch supports emergency service volunteers by providing practical assistance and advice on the recruitment, retention and recognition of volunteers and the delivery of non-operational training. The branch also provides advice to the CFS and SES on volunteering issues, including data reporting, participation in research, employer and volunteer recognition, legislative advice and youth programs.

The main achievements of the VSS Branch in 2010-11 have been:

Non-operational training

VSS has added Cadet Leader and Mandatory Notification training to the existing non-operational training packages for the CFS and SES. This year, 43 training sessions were held with 650 volunteers provided with training, representing an increase of 118% from 2009-10.

Anzac Eve Youth Vigil

Twenty three young people from the CFS and SES joined members of various other youth volunteer organisations to recognise the legacy of ANZAC at the twelfth ANZAC Eve Youth Vigil, held at the South Australian State War Memorial on North Terrace.

The young people were exceptional representatives for the formal ANZAC Eve ceremonies which included laying tributes to the fallen, meeting His Excellency Rear Admiral Kevin Scarce AC CSC RANR, Governor of South Australia, educating touring dignitaries on the symbolism of the monuments, standing guard, and delivering speeches to the assembled guests.

Constitutions

In consultation with the CFS and CFSVA, the VSS branch developed standard CFS Brigade and Group constitutions in line with the *SA Fire and Emergency Services Act 2005*. These constitutions were distributed to brigades and groups in June 2010, with VSS working throughout the financial year to process the constitutions after brigades and groups voted on their options. All Groups and Brigades have now been sent their new standard constitution.

Youth Advisory Council

The CFS Youth Advisory Council (YAC) was formed in November 2010. It has 10 members, six of which represent CFS regions, one representing the volunteers association and one acting as a mentor for the committee. The CFS Deputy Chief Officer and the VSS Youth Development Officer also attend committee meetings. The CFS is helping to build the skills of these young people to enable them to become the CFS leaders of tomorrow.

The YAC:

- provides a youth perspective on issues
- is actively involved and plays an important role in leadership and decision making (including taking on the role of observer at all COAC meetings); and
- raises issues that have been identified as important to young people in the CFS

The YAC took part in Expedition Compass, a planning weekend where members, proxies and invited guests spent three days discussing an action plan for 2011-12. The YAC will continue throughout the coming year to be involved in issues such as social media and communications.

Position description for volunteers

VSS has developed position descriptions for both SES and CFS volunteers. Reference groups, with representation from operational and non-operational volunteers, volunteer associations and staff, were formed to provide advice on the position descriptions. Further consultation with volunteers occurred to ensure they met the needs of emergency service volunteers. The position descriptions incorporated requirements and responsibilities as determined in the *Fire and Emergency Services Act 2005*.

Recruitment and retention of emergency service volunteers

VSS continued working on its recruitment and retention strategy by extending its range of promotional material to focus on the retention of current volunteers. Materials have been developed to assist current volunteers with some of their administrative requirements and will be used as part of training and administration forums. VSS has also developed material to recognise supportive employers of emergency service volunteers. This range of retention material complements our recruitment material.

VSS has bought two recruitment trailers that can be accessed by brigades and units to use at field days, open days or any other type of recruitment activity. These trailers have a television with a DVD player, generator and display boards.

Volunteer and Employer Recognition and Support Program (VERSP) events continued this year, with events being held in Streaky Bay, Ceduna, Kingscote, Tea Tree Gully, Waikerie and Loxton. Over 400 volunteers attended these events and certificates of recognition were provided to 116 employers of volunteers and self-employed volunteers. In addition, VSS hosted Mini-VERSPs in Lameroo and Pinnaroo/Parilla.

OTHER ACHIEVEMENTS

- Provided support to the SES and CFS in recruiting volunteers through attendance at field days, career expos and university visits
- Assisted in the SES Cultural Climate Review follow up forums
- Transitioned to a new interface for processing National Criminal History Checks, undertook a compliance audit and redesigned the National Police Check application forms
- Explored the use of social media to aid in the recruitment of volunteers
- Sector-wide Child Protection Policy approved
- CFS and SES cadet policies approved
- Worked towards compliance with the changes to child protection requirements.
- Undertook an audit of the recruitment and retention processes to promote best practice methodology

2010-11 STATISTICS

- 1549 National Criminal History Checks were completed. Of these, 65% were finalised within three working days and a further 17% were finalised between four-10 working days.
- 1340 recruitment referrals (recruitment hotline or website enquiries) were received.

CFS VOLUNTEER NUMBERS

Region	Fire Fighters		Operational Support		Cadets		Total	
	Jun-10	Jun-11	Jun-10	Jun-11	Jun-10	Jun-11	Jun-10	Jun-11
DENR	357	308	154	178	0	0	511	516
S/OPS		25		5		0		
1	2451	2339	917	819	305	300	3673	3458
2	2154	2116	564	509	292	309	3010	2934
3	1175	1188	270	235	123	116	1568	1539
4	1435	1439	417	419	183	186	2035	2044
5	1881	1816	434	370	58	66	2373	2252
6	1441	1414	359	354	94	72	1894	1840
Total	10894	10645	3115	2889	1055	1049	15064	14583

SES VOLUNTEER NUMBERS

Region	General Ops		Support Ops		Cadets		Total	
	Jun-10	Jun-11	Jun-10	Jun-11	Jun-10	Jun-11	Jun-10	Jun-11
Central	271	382	194	166	10	13	475	561
East	190	262	153	115	4	6	347	383
North	233	302	156	121	26	33	415	456
West	144	166	74	74	18	13	236	253
SOTS	0	11	46	37	0	0	46	48
Total	838	1123	623	513	58	65	1519	1701

Insurance, Audit and Risk Management

Sector-wide insurance management ensured compliance with the provisions of the South Australian Insurance Corporation (SAICORP) Claims Instructions and Commissioner of Public Employment Standards. SAFECOM continued to provide insurance claims management services to the sector by administering small claims, and collaborating with SAICORP and the Crown Solicitor's Office in the management and resolution of significant claims.

The Strategic Services Division continued to provide support to the Audit and Risk Management Committee of the SAFECOM Board and was also responsible for the scoping and management of several audits within

SAFECOM. These audits were undertaken by the Attorney Generals Department Internal Audit and Risk Services (formerly Justice Internal Audit).

In September 2010, the SAFECOM Board approved a revised SAFECOM Risk Management Framework, and standardised reporting templates which were made available to all staff and volunteers (through the SAFECOM and members only intranet sites). The revised Framework and templates enhance agency compliance with the sector's Financial Management Compliance Program.

Community Resilience

The Community Resilience Directorate provides a range of emergency management activities, at a state and national level, on behalf of, and as directed by, the State Emergency Management Committee (SEMC).

Emergency Management Office

Pursuant to Section 8 of the *Fire and Emergency Services Act 2005*, the SAFECOM Emergency Management Office (EMO) provides a leadership role from a strategic perspective with respect to emergency management in South Australia. The EMO focus is to promote and facilitate connections across the emergency management sector and to contribute to intergovernmental forums and national policy and strategies.

National Strategy for Disaster Resilience (NSDR)

During 2010-11, the EMO and the Department of Premier and Cabinet (DPC) jointly coordinated South Australia's input to the development of the NSDR. This strategy was subsequently endorsed by COAG in February 2011. The strategy provides high level guidance on disaster management to federal, state and local governments as well as to business, community leaders and the not-for-profit sector.

The EMO and DPC also coordinated South Australia's input into the development of a national NSDR Implementation Plan, which is due for endorsement by the National Emergency Management Committee in July 2011.

State representation on external committees and sub-committees

Standing Council for Police and Emergency Management (SCPEM)

The Minister for Emergency Services is a member of the SCPEM. The Standing Council provides national leadership on emergency management (all hazards) and disaster resilience, including oversight of the National Strategy for Disaster Resilience.

The EMO's role is to maintain a strategic oversight of SCPEM priority actions and cross sector issues and to provide briefings to the Minister on progress and issues relating to its implementation in South Australia.

National Emergency Management Council (NEMC)

The NEMC is the senior official's body to support the SCPEM on issues relating to emergency management. The Chief Executive of SAFECOM is a member of the NEMC. The committee provides strategic leadership on national emergency management policy, including the implementation of the National Strategy for Disaster Resilience on behalf of the SCPEM.

The NEMC has established four sub-committees that are chaired by a nominated state or territory NEMC representative. SAFECOM's Chief Executive is chair of the NEMC Risk Assessment, Measurement and Mitigation Sub-committee. SAFECOM is also represented on the NEMC Community Engagement Sub-committee that is developing strategic community engagement initiatives to drive the National Strategy for Disaster Resilience.

State Emergency Management Committee (SEMC)

The Chief Executive of SAFECOM is a member of the State Emergency Management Committee. The SEMC is established under Part 2 of the *Emergency Management Act 2004* to provide leadership and maintain oversight of emergency management planning in the state.

State Emergency Management Committee Sub-committees

The SEMC has established three advisory groups under Section 11 of the Emergency Management Act 2004 to provide advice to, and to carry out functions on behalf of, SEMC. SAFECOM's Chief Executive is chair of the State Mitigation Advisory Group. SAFECOM is also represented on the State Response Advisory Group and State Recovery Committee.

State Mitigation Advisory Group (SMAG)

The State Mitigation Advisory Group provides an assurance role in relation to all aspects of emergency mitigation in South Australia, including assurance oversight of State Hazard Plans and Zone Emergency Management Plans.

The SAFECOM Emergency Management Office provides executive support to SMAG. The key outcomes for 2010-11 include:

- leading the development of the State Emergency Risk Assessment System and Zone Emergency Risk Management System.
- continued development of processes to link land use planning and emergency risk management, and
- contributing to the implementation of recommendations that pertain to mitigation following the review of the *Emergency Management Act 2004*.

Zone Emergency Management

SAFECOM chairs the Zone Emergency Management Implementation Sub-committee. The Sub-committee provides support and advice to Zone Emergency Management Committees (ZEMCs) to meet their obligations as outlined in the State Emergency Management Plan.

ZEMCs are responsible for risk assessment planning that is compliant with AS/NZ ISO 31000:2009 Risk Management Standards, which informs the development of a Zone Emergency Management Plan. Zone Emergency Management Committees have received a total of \$990,000 Natural Disaster Resilience Grant funding in 2009-10 and 2010-11 to develop their plans.

During 2010-11, SAFECOM, on behalf of SMAG, established the Zone Emergency Risk Management System Project. This will:

- provide a Zone Emergency Risk Management Framework that incorporates the National Emergency Risk Assessment Guidelines (NERAG) and produces a range of outputs including consistent and comparable Zone Risk Treatment Plans and Zone Emergency Management Plans.
- provide a process of monitoring, review and continuous improvement on Zone Emergency Management Plans.

Outputs from zone emergency risk assessments will provide critical inputs into the State Emergency Risk Assessment System (SERAS).

In December 2010 the Zone Emergency Management Implementation Sub-committee conducted an inaugural Zone Emergency Management Symposium that was attended by 72 representatives from all Zone Emergency Management Committees as well as state emergency management representatives. In February 2010 the State Mitigation Advisory Group agreed to support the symposium as an annual event.

Climate Change Sub-committee

In early 2011, SMAG established Terms of Reference for a Climate Change Sub-committee. The Sub-committee's aim to ensure that current and future climate change research is shared between emergency management organisations and support the outputs of hazard leaders and Zone Emergency Management Committees.

The Emergency Management Office has developed a collaborative relationship with the DPC Sustainability and Climate Change Division. During 2010-11, the EMO worked with the DPC to integrate Zone Emergency Management Committees and Hazard Leaders into the draft Government Action Plan for the Climate Change Adaptation Framework in South Australia.

Management of Grant Funding

The Natural Disaster Resilience Grant Program is funded under the National Partnership Agreement (2009) on Natural Disaster Resilience. The program provides grant funding for projects that reduce the community risks from the impacts of disasters and build emergency management capability and capacity consistent with state emergency risk profiles. The program also funds projects that enhance recruitment, retention and training of volunteers at the frontline of emergency management.

SAFECOM administers the program on behalf of the Minister of Emergency Services. The State Assessment Panel is chaired by the SAFECOM Chief Executive and also represented by the Department of the Premier and Cabinet, Department of Treasury and Finance, SAFECOM and the Local Government Association. The Panel seeks expert advice from key stakeholder agencies including hazard leaders, the Stormwater Management Authority and Coastal Protection Board as part of the assessment process.

The EMO reviewed the Grant funding criteria during 2010-11 to strategically align the program with the 'National Action Plan for the Attraction, Support and Retention of EM Volunteers 2009', and the 'National Strategy for Disaster Resilience 2011'.

In 2010-11, a total of 41 projects were approved for Natural Disaster Resilience Program funding and 12 projects for Emergency Management Volunteer Support Funding. The total value of all approved projects was \$5.7 million, comprising of \$1.95 million Commonwealth funding, \$1.14 million State Cabinet funding, and a \$2.6 million contribution from funded agencies.

Recognition of Innovation

The Australian Safer Communities Awards Program is sponsored by the Commonwealth Attorney-General's Department and is coordinated in South Australia by SAFECOM. The State Selection Panel is represented by the Department of the Premier and Cabinet (on behalf of the State Emergency Management Committee), the Local Government Association, Department of Treasury and Finance and SAFECOM. The awards recognise best practice and innovation by organisations and individuals that help to build safer communities across Australia.

An award ceremony was held on 7 November 2010 at the Adelaide Oval Function Centre. Seven projects received commendations with three state awards presented to:

- SA State Emergency Service, SA Health, Department for Families and Communities and the Bureau of Meteorology: 'Extreme Heat Response';
- SANTOS and SA Police: 'Exercise Pilatus'; and
- Mr Steven Holmes: 'Patient Delay Project'.

All state winners become finalists for the National Australian Safer Communities Awards, presented by the Attorney General at a ceremony in Canberra. The SA State Emergency Service, SA Health, Department for Families and Communities and the Bureau of Meteorology won a 2010 national award for their 'Extreme Heat Response Plan'.

State Emergency Risk Assessment System (SERAS)

SAFECOM is project managing the development and implementation of the State Emergency Risk Assessment System.

In December 2009 the Premier signed a National Partnership Agreement (NPA) on National Disaster Resilience. The NPA requires all jurisdictions to produce a statewide prioritised disaster risk assessment in accordance with relevant Australian standards by 31 December 2011. The agreed national standard is the National Emergency Risk Assessment Guidelines (NERAG) that is consistent with the AS/NZ ISO 13000:2009 Risk Management Standard.

To achieve the objective, the SERAS project was endorsed by the State Emergency Management Committee in 2009-10 and is sponsored by the chair of SEMC. In February 2011, *Business and Risk Solutions* was contracted to perform a stock take of the ten South Australian Hazard Risk Assessments to determine their compliance with AS/NZ ISO 31000:2009, the National Emergency Risk Assessment Guidelines (NERAG) and the SERAS.

In June 2011 the SEMC was advised that a significant amount of work is required for all hazard risk assessments to become NERAG compliant. SEMC agreed for the Earthquake, Flood and Riverbank Collapse risk assessments to be progressed as a priority as the three hazards have used NERAG to varying degrees and are most likely to meet the timeline of 31 December 2011. SEMC agreed that the other seven Hazard Leaders leverage off the work of the advanced Hazard Leaders to increase their understanding of NERAG in ultimately moving towards NERAG compliance. The SERAS project will be progressed during 2011-12 with the objective of having the first iteration of the State Emergency Risk Register completed by December 2011.

Future Direction

The National Strategy for Disaster Resilience and associated Implementation Plan will drive the work of the EMO in 2011-12. SAFECOM has received Natural Disaster Resilience Grant funding of \$25,000 to develop a South Australia NSDR Implementation Plan to be endorsed by the State Emergency Management Committee in December 2011.

Alert SA project

In August 2009, the South Australian Government committed to spending \$12.4 million over five years, in addition to the Federal Government's \$15 million national commitment, to the introduction of a new telephone warning system. The SEMC tasked SAFECOM with the project to implement Alert SA, an integrated suite of communication tools to support and deliver essential public information in the event of any life threatening hazard.

Stage two of the system was completed prior to start of the 2009-10 Bushfire Season. The Alert SA Project deliverables were:

- A new release of the national Emergency Alert telephone messaging system with significantly improved agency usability
- Interactive Voice Response (IVR) systems implemented in each of the agency information lines and the Alert SA phone line with the option to speak to agency staff if required
- Initial SEICCC Call Centre facility implementation
- Extensive marketing of the Emergency Alert capability to the community via media campaigns and mailouts.

State Emergency Information Call Centre Capability (SEICCC)

In July 2010, a decision was made to merge recovery and response call taking capabilities and look to develop a State Emergency Information Call Centre Capability (SEICCC) that could be scaled up according to the emergency. The SEICCC was developed utilising existing State Government call centres and their staff for business hour activation and stand in operators from across government for out-of-hours activation.

An interim online telephony solution for call taking was implemented in November 2010 and over 80 operators trained across government. Supporting State Government agency call centres include Super SA, Revenue SA, SA Water and Service SA.

The SEICCC was activated in December 2010 to respond to enquiries in relation to the Gawler/Light/Wakefield river flooding incidents and was able to provide responses to over 100 enquiries.

A submission to include enhancements to SEICCC, including the establishment of a hub call centre, was considered by government and funding approved for implementation during 2011-12.

Corporate Services

The Corporate Services Directorate is committed to providing high quality responsive services to the ESOs by ongoing development of strong relationships, understanding their business needs and engaging resources where their contribution is of the greatest value.

The provision of sound business solutions and advice that enable ESOs to focus on the wellbeing and safety of the community is our goal, thereby supporting our community.

Human Resources Management

Workforce plans

Staffing levels have been continually reviewed throughout the year in order to meet the Mid Year Budget Review FTE Savings Targets and compliance with Department of Treasury and Finance FTE caps and Sustainable Budget Commission (SBC) saving strategies.

Organisational structure

SAFECOM's organisational structure has been under review in consultation with all employees through a series of departmental information and discussion sessions. These changes have been necessary to achieve the SBC savings measures while still ensuring the provision of the highest possible standard of service to the emergency service agencies the South Australian Metropolitan Fire Service, South Australian Country Fire Service and South Australian State Emergency Service.

Counselling and a series of change management and information sessions were scheduled to assist affected employees. Employees who have become excess to requirements during 2010-11 have been provided with the opportunity for training and skills development to assist them to find alternative employment.

Employment conditions

The beginning of the 2010-11 financial year saw the finalisation of the revised SA Government Wages Parity (Weekly Paid) Enterprise Agreement and commencement of negotiations for employees under the South Australian Government Wages Parity (Plumbing Metal Building Trades Employees) Enterprise Agreement, as well as the SA Metropolitan Fire Service Enterprise Agreement. These negotiations are continuing.

Government changes to Long Service Leave (LSL) accrual for employees under the SA Government Wages Parity (Salaried) Enterprise Agreement, effective from 1 July 2011, will see the rate of LSL accrual for employees with 15 years or more of continuous service, reduce from 15 calendar days per service year to nine.

Whistle Blowers Act reporting

There were no occasions where the public interest has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*.

Managed performance

The Performance Development Framework has been implemented within SAFECOM and the review process is included in the framework. Further work will be undertaken to ensure that these are reviewed for all staff annually.

Protection of merit and equity

The number of recruitment processes required placed significant demand on the section in order to meet sector needs.

MFS identified a need for further recruitment to address staff turnover issues, mainly predicted and expected retirements. Accordingly, a further recruit course was held in the first half of the financial year.

Additionally, a fulltime fire-fighter recruitment campaign was launched in March 2011 in preparation for further forecasted resignations and retirements from the service, with a recruit squad planned to commence in September 2011.

Business continuity

Human Resources completed the first stage of a business continuity planning process, identifying six critical business processes. The next stage will be a business impact analysis for each of these processes.

Core services

The HR team continues to provide the core HR services to the emergency service agencies, including recruitment, classification assessment and grievance processes, and general advice regarding conditions and entitlements.

Occupational Health, Safety, Welfare and Injury Management

SAFECOM's Strategic Plan 2010-15, supported by a number of plans and programs to promote a sector-wide culture of safety, was developed to meet the objectives of South Australia's Strategic Plan Target 2.11 – Greater Safety at Work, and the Safety and Wellbeing in the Public Sector 2010-15.

The organisation's commitment to safety is reflected in the South Australian Fire and Emergency Services Sector's Strategic Plan 2010-15 – specifically Business Excellence strategies 1 and 11 – which are aimed at developing and implementing a health, safety and welfare improvement plan that is system based, complements the sector's health safety and welfare framework and addresses WorkCover non-compliance.

Key expectations in achieving these strategies are that all emergency services organisations incorporate the Emergency Services Sector's Strategic OHSW&IM System Framework into local processes and practices.

Evaluation and Performance

SAFECOM's OHSW&IM internal audit program provides a consistent approach for effective health, safety and injury management. It promotes continual improvement in health, safety and injury management performance through the review of policies, procedures and work instructions and their delivery using a Web-enabled system.

The WorkCover Corporation conducted a mid-term review to assess corrective actions and improvements arising out of an evaluation in 2010. WorkCover acknowledged significant work had been undertaken to address system improvements. Further assessment will be conducted by WorkCover in the second half of 2011.

Health Safety and Welfare (HSW) Branch Service Delivery

To assist with providing stability and future direction a Manager OHSW&IM was appointed in SAFECOM in April 2011. Additionally, an OHS Advisor was also appointed in December 2010 on a 12-month contract to assist with implementing the HSW Branch Service Delivery Plan 2010-12.

The Plan is designed to facilitate consistent and efficient systems and service delivery across the sector. Its progress is reported to the SAFECOM Board. The plan provides a unified, cross-sector approach to the provision of equitable, accessible and efficient service delivery. It provides the direction for developing, implementing and measuring OHSW&IM system performance and clarifies the roles for the SAFECOM HSW branch to monitor and support OHSW&IM initiatives across the sector.

Consultation and Communication

SAFECOM's consultative structure includes an OHSW Committee with equal management and employee representation. This provides a forum for employees and management to work cooperatively to develop the strategic system, resolve health and safety issues, and to assist in the provision of a safe and health work culture.

The Performance Standards for Self Insurers (PSSI) Steering Committee was approved by the SAFECOM Board in 2008 and comprises a management representative from each emergency services organisation and the OHS advisor. The key role of the steering committee is to provide consultation during the development of corporate OHSW&IM policies and procedures arising from the Emergency Services Sector's Strategic OHSW&IM system framework and monitor the implementation of sector-wide corrective actions plan to satisfactorily address the common sector-wide shortfalls from the WorkCover evaluation.

Safety and Performance

There were no notifiable injuries or occurrences, or notices served pursuant to the *Occupational Health Safety and Welfare Act 1986* and associated Regulations, for 2010-11.

While SAFECOM met some of its safety and performance targets against the 'Safety in the Public Sector 2007-10' strategy it should be noted that SAFECOM is a relatively small administrative unit with a low threshold number of claims in any specific year. As a consequence, minor variations in performance have a significant impact on target achievement relative to larger administrative units. Target achievement is impacted by the small sample size.

Workers Compensation

During the year, there were no notifiable injuries or occurrences or notices served pursuant to the *Occupational Health Safety and Welfare Act 1986* and associated regulations.

Overall yearly claim cost expenditure decreased by 90% compared with the 2009-10 results. This was due to minimal costs for an ongoing Fire and Equipment Services (FESSA) claim and only one new lost time claim with minimal time lost. A lump sum medical redemption was paid to finalise the forward liability claim costs for a ceasing employee.

Occupational Health & Safety Performance

Table 1: OHS Notices and Corrective Action taken

Number of Notifiable occurrences pursuant to OHS&W Regulations	0
Number of Notifiable injuries pursuant to OHS&W Regulations division 6.6.	0
Number of notices served pursuant to OHS&W Act s35, s39 and s40 (default, improvement and prohibition notices)	0

Table 2: Agency gross¹ workers compensation expenditure for 2010-11 compared with 2009-10²

Expenditure	2010-11 (\$)	2009-10 (\$)	Variation (\$)+ (-)	% Change + (-)
Income Maintenance	858	34 280	-33 421	-97%
Lump Sum Settlements Redemptions-Sect 42	1 500	0	1 500	100%
Lump Sum Settlements Permanent Disability-Sect 43	0	1 210	-1 210	-100%
Medical/Hospital Costs combined	2 988	18 603	-15 615	-84%
Other	161	1 196	-1 035	-87%
Total Claims Expenditure	5 507	55 289	-49 781	-90%

¹ before 3rd party recovery

² information available from Self-Insurers Management System (SIMS (for detailed advice on data extraction contact Public Sector Workforce Relations (PSWR, Department Premier and Cabinet)

Table 3: Safety Targets in South Australian Fire and Emergency Services Commission³

	Base: 2009-10	Performance: 12 months to end of June 2011			Final Target
	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1. Workplace Fatalities	0	0	0	0	0
2. New Workplace Injury Claims	0	1	0	+ 1	0
3. New Workplace Injury Claims Frequency Rate	N/A	N/A	N/A	N/A	N/A
4. Lost Time Injury Frequency Rate ***	N/A	N/A	N/A	N/A	N/A
5. New Psychological Injury Claims Frequency Rate	0	0	0	0	0
6. Rehabilitation and Return to Work					

6a Early Assessment within 2 days	N/A	0.00%	80%	N/A	N/A
6b Early Intervention within 5 days	N/A	N/A	N/A	N/A	N/A
6c Days Lost <= 10 days	N/A	100%	60%	N/A	N/A
7. Claim Determination					
7b Claims determined for provisional in 7 calendar days	N/A	N/A	N/A	N/A	N/A
7b Claims determined in 10 business days	N/A	100%	75%	N/A	N/A
7c Claims still to be determined after 3 months	N/A	0.00%	3%	N/A	N/A
8. Income Maintenance Payments for Recent Injuries:					
2009/10 Injuries (at 24 months development)		\$0.00	\$3,968.70	- \$3,968.70	N/A
2010/11 Injuries (at 12 months development)		\$858.26	\$0.00	\$858.26	N/A

* Except for Target 8, which is YTD, for Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.
** Based on cumulative reduction from base at a constant quarterly figure.
*** Lost Time Injury Frequency Rate Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation. Lost Time Injury frequency rate (new claims): Numbers of new cases of lost-time injury/disease for year x 1,000,000 Number of hours worked in the year
**** Information available from Self-Insurers Management System (SIPS Target Report) for detailed advice on data extraction contact Public Sector Workforce Relations (PSWR)

Information Management

Information Management Services (IMS) provides vital services including support and maintenance of the information technology and records management services to the emergency services sector.

The IMS team continues to receive commendations from agencies for providing exceptionally timely and effective support services. The maintenance of this high level of service was retained even in a year when the number of sites and systems needing support continued to grow. During the year, the IMS team responded to 5,300 calls to assist and support the sector staff and systems.

The IMS team replaced 150 desktop and notebook end user devices across the sector. These replacements were planned and executed in such a way that the agency staff and operational activities had minimal or no impact.

The team continued to accelerate the awareness and deployment of Electronic Records Management System (EDRMS) across the sector while maintaining standard records management duties.

IMS acquired and commenced the commissioning of a new server and storage infrastructure that will provide the foundation for accomplishing an 'always available' vision for sector critical business systems. IMS also led the design and implementation of the purpose-built communication link for the CFS training facility at Brunkunga, eliminating the crippling communication bottleneck.

Contributing towards SAFECOM's cost savings and green initiatives, IMS equipped meeting rooms in Waymouth Street with audio visual aids, reducing both preparation times and printed material needs for meetings. The introduction of the first wireless capabilities for the sector at the two main metropolitan facilities enabled further cost savings for mobile device users while increased productivity and efficiency for roaming staff and delegates.

IMS' role and contribution to the sector and the portfolio-wide projects and programs have increased during the past year. SAFECOM representatives continued to play a vital role in providing technical leadership to the South Australian Computer Aided Dispatch (SACAD) project.

SAFECOM IMS also launched the Emergency Connect Program (ECP) during 2010-11. ECP is jointly funded by the state government and the National Digital Regional Initiative for technology enabling and improving the business capabilities to regional volunteers and staff. IMS also played a vital role in providing multifaceted technology needs of the CFS Prepare. Act. Survive. campaign.

There are a number of significant activities planned for the coming year including the migration of key ICT infrastructure to the newly built Franklin Street data centre, continuation of Emergency Connect Program and a complete review and revamp of SAFECOM IMS to have a more strategic focus and role.

Asset and Facilities Management

Water and Energy Efficiency

In partnership with SA Water, SAFECOM continued to refine water efficiency plans for occupied premises with the intent of implementing appropriate efficiency measures. These plans take into account the obligations and liabilities of the ESOs for each property in relation to asset ownership. Marginal savings are anticipated to be achieved by introducing reform requirements during 2011-12.

The State Government has set a target of a 25 per cent reduction in energy consumption by 2015. As part of our lease renewal, the Department for Transport, Energy and Infrastructure has negotiated for the lessor who undertook a number of energy improvement initiatives at 60 Waymouth Street,

including implementation of a central energy monitoring strategy encompassing modifications and upgrades to:

- central air conditioning systems on the floors and in the Level 11 plant room
- central air conditioning control and monitoring systems, and
- lift foyer, stairwell, toilet and exit lighting and associated control systems such as movement sensors.

These initiatives will deliver demonstrable greenhouse gas emission reductions, energy efficiency and improved indoor environment quality. Verification of performance commenced from March 2011.

SAFECOM, CFS and SES	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	5 496	1 552	63 485	0.0866
Target for 2010-11	4 771	1 348	63 485	0.0752
Actual 2010-11	6 876	2 009	71 676	0.0959
Target for 2011-12	4451	1257	63485	0.0701
Target for 2015	4122	1164	63485	0.0649

SAFECOM OFFICE	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	322	84	1 743	0.1845
Target for 2010-11	267	70	1743	0.1531
Actual 2010-11	300	57	1458	0.2060
Target for 2011-12	260	68	1743	0.1494
Target for 2015	241	63	1743	0.1384

CFS	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	4 326	1 264	51 648	0.0838
Target for 2010-11	3 756	1 098	51 648	0.0727
Actual 2010-11	5 616	1 641	59 495	0.0945
Target for 2011-12	3504	1024	51648	0.0679
Target for 2015	3245	948	51648	0.0628

Note – Following the transfer of the SA Government contract from Origin to AGL during the 2009-10 financial year, actual data is not available for a large portion of sites. Missing data has been estimated.

SES	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	848	204	10 094	0.0840
Target for 2010-11	703	169	10,094	0.0697
Actual 2010-11	1151	217	10,732	0.1072
Target for 2011-12	687	165	10,094	0.0680
Target for 2015	636	153	10,094	0.0630

MFS	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	13 315	3 431	*32 000	0.4160
Target for 2010-11	14 374	3 840	34 742	0.4137
Actual 2010-11	13 812	3 266	34 742	0.3975
Target for 2011-12	14 759	3 935	36 907	0.3998
Target for 2015	11 051	2 364	36 000	0.3069

* Estimated figure based on available data

Actual consumption within each sector has exceeded the original targets during 2010-11 due to increased occupancy levels, and additional buildings now included as the sector increases its community response capacity. In addition, demand will vary based on seasonal conditions and the need to direct operations from emergency control centres on a 24/7 basis, responding to emergency events as required.

Increased activities within the sectors associated with operations and additional facilities coming on-stream also resulted in increased use and demands, as did increased training programs and after hours activities affecting usage.

Annual Asbestos Management Report 2010-11

SA Country Fire Service Annual Asbestos Management Report 2010/11				
	No. of sites in Category			
Category	At Start of Year = 414	At End of Year = 414	Category Description	Interpretation
1	1	1	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	51	46	Use care during maintenance	may need removal during maintenance work
4	35	32	Monitor Condition	is present, inspect according to legislation and policy
5	325	333	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	2	2	Further information required	(These sites not yet categorised)
Category 1 Relates to the Stirling CFS station - Appliance Bays to be replaced 2011/12				
Category 6 Relates to the East Torrens & Kyeema Group Centres. Registers to be obtained 11/12				
Also Asbestos Report for Bangham CFAS				

State Emergency Services Annual Asbestos Management Report 2010/11				
	No. of sites in Category			
Category	At Start of Year = 60	At End of Year = 60	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	15	9	Use care during maintenance	may need removal during maintenance work
4	3	1	Monitor Condition	is present, inspect according to legislation and policy
5	42	50	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	0	0	Further information required	(These sites not yet categorised)

SA Metropolitan Fire Service Annual Asbestos Management Report 2010/11				
	No. of sites in Category			
Category	At Start of Year =	At End of Year =	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	2	2	Use care during maintenance	may need removal during maintenance work
4	14	14	Monitor Condition	is present, inspect according to legislation and policy
5	22	22	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	1	1	Further information required	(These sites not yet categorised)
<p>Two sites in Category 4 to be sold - Burra and Port Lincoln</p> <p>One site in Category 4 to be replaced by new Station - Glen Osmond</p> <p>Category 6 - refers to Murray Bridge future site - current buildings to be replaced by new Station .</p>				

SA Country Fire Service Annual Asbestos Management Report 2010/11				
	No. of sites in Category			
Category	of Year = 414	Year = 414	Category Description	Interpretation
1	1	1	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	51	46	Use care during maintenance	may need removal during maintenance work
4	35	32	Monitor Condition	is present, inspect according to legislation and policy
5	325	333	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	2	2	Further information required	(These sites not yet categorised)
Category 1 Relates to the Stirling CFS station - Appliance Bays to be replaced 2011/12				
Category 6 Relates to the East Torrens & Kyeema Group Centres. Registers to be obtained 11/12				
Also Asbestos Report for Bangham CFAS				

State Emergency Services Annual Asbestos Management Report 2010/11				
	No. of sites in Category			
Category	At Start of Year = 60	At End of Year = 60	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	15	9	Use care during maintenance	may need removal during maintenance work
4	3	1	Monitor Condition	is present, inspect according to legislation and policy
5	42	50	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	0	0	Further information required	(These sites not yet categorised)

SA Metropolitan Fire Service Annual Asbestos Management Report 2010/11				
	No. of sites in Category			
Category	At Start of Year =	At End of Year =	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	2	2	Use care during maintenance	may need removal during maintenance work
4	14	14	Monitor Condition	is present, inspect according to legislation and policy
5	22	22	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	1	1	Further information required	(These sites not yet categorised)
Two sites in Category 4 to be sold - Burra and Port Lincoln				
One site in Category 4 to be replaced by new Station - Glen Osmond				
Category 6 - refers to Murray Bridge future site - current buildings to be replaced by new Station .				

Financial Management

The purpose of the Financial Management branch is to provide high quality advice and services that support and contribute to effective financial management within the emergency services sector.

This is achieved through:

- effective budget planning
- high level strategic financial advice
- financial reporting
- liaison with Shared Services to manage accounting services
- improved and effective financial management
- management of major projects, and
- asset management

Finance

Achievements in 2010-11 include:

- provided support and advice to emergency service organisations in the delivery of capital projects
- provided business management support to emergency services organisations
- managed the financial management compliance program across emergency services organisations
- reviewed financial and non-current asset policies and procedures as part of a process of continuous improvement in financial and asset management
- continued alignment of functional plans with budgets that link budgets to functional targets
- enhanced components of the Financial Management Toolkit to improve internal controls
- coordinated 2010-11 portfolio statements, emergency services organisations budget submissions and undertook quarterly budget reviews
- enhanced SAFECOM's financial management risk register, incorporating recommendations from internal/external audit and addressing other opportunities for improvement
- managed operating and capital works outcomes for 2010-11, and
- integrated the whole of government e-procurement accounts payable system Basware

Capital

During 2010-11, SAFECOM project managers worked closely with agency personnel from CFS, MFS and SES to deliver over 100 capital projects valued at about \$23.6 million. The sector-wide capital program related primarily to the

procurement of fire appliances (\$13.1 million) and the construction and/or upgrade of stations/units (\$4.9 million).

Land and Buildings

Approximately \$4.9 million was expended on land and building projects during 2010-11. Some of the highlights include Glen Osmond MFS station design and the completion of Wilmington, Hamley Bridge and Balaklava CFS brigades.

Vehicles and Appliances

Approximately \$13.1 million was expended on vehicles and appliances during 2010-11. This expenditure relates primarily to the delivery of 31 CFS fire appliances (mainly 3000 Litre 4WD Rural and Pumper Appliances) and the delivery of 4 MFS General Purpose Pumpers.

Plant, Equipment, Communications, ICT

Approximately \$3.4 million was expended on plant, equipment, communications and ICT during 2010-11. Some of the highlights include the procurement of GRN Radios across the sector at a cost of \$2.0 million and the procurement of GRN Pagers at a cost of \$0.3 million.

Procurement

SAFECOM continues to work closely with CFS and the Australian Fire Authorities Council (AFAC) Collaborative Purchasing Initiative to expand the fire appliance panel contract. Over the last year, a review has been undertaken of quality accredited suppliers. The number of accredited suppliers remains at 32.

2010-11 Highlights

Assets and Procurement staff have worked closely with MFS and DTEI to conduct condition audits for all MFS stations. MFS building condition data has also been entered onto DTEI's State Asset Management Information System (SAMIS) and can now be used to help determine building maintenance and replacement priorities.

In consultation with the sector, SAFECOM also made a significant contribution towards the development of policies and targets detailed within the 30 Year Plan for Greater Adelaide, helping to drive future improvements in strategic land use and planning for emergency services agencies.

2011-12 Targets

The Emergency Service Sector Strategic Plan for 2010-15 includes a number of targets for assets and procurement including the following in 2011-12:

- Rolling 3 Year capital plans produced annually and implemented
- Building Maintenance System Facilities Asset Management Information System (FAMIS) piloted as well as Across Government Facilities Management Arrangements (AGFMA) working with the Department of Planning Transport and Infrastructure.
- 10 Year Property Plans developed and implemented
- Develop Service Level Agreements.

SAFECOM will be actively engaged in the collection and analysis of building condition audit data for CFS and SES during 2011-12.

Consultants

SAFECOM engaged one consultant in 2010-11 at a total cost of \$38,875.

Range	Number of consultants	Expenditure \$
Below \$10,000	0	0
\$10,000 – \$50,000	1	\$38,875
Above \$50,000	0	0
Total	1	\$38,875

The following table provides a detailed breakdown of consultants incurring expenditure above \$10,000.

Consultant	Description	Expenditure \$
Gibson Quai-AAS	Technical analysis and design for State Emergency Information Call Centre Capability	\$24,950
	Business requirements gathering for E-mergency Connect Program	\$13,925
Total		\$38,875

Metropolitan Fire Service engaged 4 consultancies in 2010-11 at a total cost of \$58 288

Range	Number of consultants	Expenditure \$
Below \$10 000	2	10 625
\$10 000 - \$50 000	2	47 663
Above \$50 000		
Total		58 288
There were 2 consultancies incurring expenditure above \$10,000		
Consultant	Consultancy	Expenditure
Australian Institute of Forensic Psychology	Psychological testing	30 845
PricewaterhouseCoopers	Advice and review car novated lease proposal	16 818

State Emergency Service engaged one government consultant from DFW during 2010-11 at a total cost of \$5,605 (ex GST). This project was to undertake work on the Monitoring, Evaluation, Reporting and Improvement (**MERI**) Plan.

Country Fire Service engaged one external consultant during 2010-11 at a total cost of \$32,500

Range	Number	Expenditure
Below \$10,000	-	-
\$10,000 - \$50,000	1	\$32,500
Above \$50,000	-	-
Total	1	\$32,500

There was one consultancy incurring expenditure above \$10,000.

Consultant	Consultancy	Expenditure
Areaba Pty Ltd	Advice on future directions for utilising Geospatial Information Systems (GIS).	\$32,500

Account payment performance

All agencies are required to report monthly on the number and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11.

The following table details SAFECOM's payment performance in 2010-11.

Particulars	Number of accounts paid	% of accounts paid (by number)	Value of accounts paid in \$A	% of accounts paid (by value)
Paid by the due date*	1,819	85.44	9,221,484.25	72.31
Paid late but paid within 30 days of due date	197	9.25	1,868,503.95	14.65
Paid more than 30 days from due date	113	5.31	1,663,673.37	13.04
Total	2,129	100.00	12,753,661.57	100.00

*The due date is defined as per Treasurer's Instruction 11.7. Unless there is a discount or a written agreement between the public authority and the creditor, payment should be within 30 days of the date of the invoice or claim.

SAFECOM measures performance with reference to the date of invoice, and not the date the invoice is received. Performance is closely monitored to ensure that the accepted best practice benchmark of accounts being paid by their due date is met.

Public sector fraud

SAFECOM has a fraud policy and is committed to maintaining a working environment free of fraud and corrupt behaviour. No incidents of fraud were reported within SAFECOM during the reporting period.

Overseas Travel

In 2010-11, the total overseas travel expenses incurred by the emergency services sector were \$19,545.

SA METROPOLITAN FIRE SERVICE (SAMFS)			
Employee/s	Destination/s	Reasons for travel	Total cost to agency
1	USA	Attended Wildland Urban Interface conference in Reno	\$2,419
1	USA	Attended Leadership in Crisis course at Harvard School of Business	\$4,787
1	Canada	Visited communication and CRD facilities in Canadian cities of Edmonton, Calgary, and Vancouver in his role of Communication Training Officer, as a MFS representative.	\$1,209

SA COUNTRY FIRE SERVICE (SACFS)			
Employee/s	Destination/s	Reasons for travel	Total cost to agency
1	Spain	Invited to speak at the International Aerial Firefighting Conference in Malaga, Spain on integrated approaches to aerial firefighting, focusing on team resource and safety management. Sponsorship received from National Aerial Firefighting Centre (NAFC) to cover the overall participation costs.	\$772
1	Greece, Croatia and France	Accompany the Minister for Emergency Services to Bushfire Management Study Tour of Mediterranean European Fire Risk Countries to observe, compare and evaluate systems of bushfire prevention, preparedness and management.	\$10,358

No representatives from SAFECOM or SES travelled overseas during the 2010-11 financial year.

Appendix 1 - Financial Statements

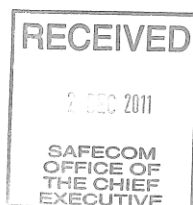


Government of South Australia
Auditor-General's Department

Our Ref: A11/367

30 November 2011

Mr D Place
Chief Executive
South Australian Fire and Emergency Services Commission
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Dear Mr Place

Audit of the South Australian Fire and Emergency Services Commission for the year ended 30 June 2011

The audit of the accounts of the South Australian Fire and Emergency Services Commission (the Commission) for the year ended 30 June 2011 has been completed.

The scope of the audit covered the principal areas of the financial operations of the Commission and included the test review of systems and processes and internal controls and financial transactions.

The notable areas of audit coverage included:

- expenditure
- payroll and employee entitlements
- revenue, including Commonwealth grants
- cash and receivables
- non-current assets, including asset valuation and capital works in progress
- financial accounting
- corporate governance and risk management
- budgetary control
- financial management compliance programs.

The audit included a follow-up of previous audit findings, especially those matters that required the reissuing of 2009-10 financial statements for the Commission, South Australian Country Fire Service and South Australian State Emergency Service.

This included a specific assessment of internal controls related to capital works in progress and capitalisation of completed assets covering procurement, asset valuation and record keeping practices to support asset transactions and management reporting.

The audit also covered the operations of the Community Emergency Services Fund.

Internal audit activities were reviewed to assess the risks of material misstatement of the financial statements and to design and perform audit procedures. Audit made use of the work performed by internal audit, including a building construction project internal audit report.

The audit coverage and its conduct is directed to meeting statutory audit responsibilities under the *Public Finance and Audit Act 1987* and also the requirements of Australian Auditing Standards.

In essence, two important outcomes result from the annual audit process, notably:

- The issue of the Independent Auditor's Report (IAR) on the integrity of the Commission's financial statements.
- The issue during the year or at the time of financial statement preparation and audit or close thereto, of audit management letters advising of system, process and control matters and recommendations for improvement.

In this regard, returned herewith are the financial statements of the Commission together with the IAR, which is unmodified.

The Supplementary Report to Parliament indicates that an unmodified IAR has been issued on the Commission's financial statements.

In addition, during the year audit management letters were forwarded to the Commission, detailing findings and recommendations from the audits of the areas reviewed. The findings and recommendations relate to weaknesses noted in financial systems and processes and associated internal controls, and/or improvements needed in these areas. Responses to the letters and matters raised were received and will be followed up in the 2011-12 annual audit.

The Supplementary Report to Parliament includes summary commentary for the Commission on the matters raised and responses received, and specifically indicates those matters that were assessed as not meeting a sufficient standard of financial management, accounting and control.

Finally, I would like to express my appreciation to the Commission's and Shared Services management and staff in providing assistance during the year to my officers in the conduct of the annual audit.

Yours sincerely



W J Tate

DEPUTY AUDITOR-GENERAL

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INDEPENDENT AUDITOR'S REPORT



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Auditor-General's Department

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To the Presiding Member South Australian Fire and Emergency Services Commission

As required by section 31 of the *Public Finance and Audit Act 1987* and subsection 21(2) of the *Fire and Emergency Services Act 2005*, I have audited the accompanying financial report of the South Australian Fire and Emergency Services Commission and its controlled entities for the financial year ended 30 June 2011. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2011
- a Statement of Financial Position as at 30 June 2011
- a Statement of Changes in Equity for the year ended 30 June 2011
- a Statement of Cash Flows for the year ended 30 June 2011
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2011
- a Statement of Administered Financial Position as at 30 June 2011
- a Statement of Administered Changes in Equity for the year ended 30 June 2011
- a Statement of Administered Cash Flows for the year ended 30 June 2011
- a Certificate from the Chief Executive and the Manager Financial Services, South Australian Fire and Emergency Services Commission.

The financial report comprises the South Australian Fire and Emergency Services Commission and the entities it controlled at the year's end or from time to time during the financial year.

Members of the South Australian Fire and Emergency Services Commission's Responsibility for the Financial Report

The members of the South Australian Fire and Emergency Services Commission Board are responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the members of the South Australian Fire and Emergency Services Commission determine is necessary to enable the preparation of financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The Auditing Standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the members of the South Australian Fire and Emergency Services Commission, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial report gives a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission and its controlled entities as at 30 June 2011, their financial performance and their cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



W J Tate
DEPUTY AUDITOR-GENERAL
30 November 2011

**South Australian Fire and Emergency Services Commission
(SAFECOM)**

Annual Financial Statements
(SAFECOM Consolidated and SAFECOM Entity)

For the Year Ended 30 June 2011

South Australian Fire and Emergency Services Commission

Certification of the Financial Statements

We certify that the attached general purpose financial statements for the South Australian Fire and Emergency Services Commission (SAFECOM):

- complies with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian accounting standards;
- are in accordance with the accounts and records of the South Australian Fire and Emergency Services Commission; and
- presents a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission as at 30 June 2011 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by the South Australian Fire and Emergency Services Commission for the financial year over its financial statements and its preparation of the general purpose financial statements have been effective throughout the reporting period.



David Place
Chief Executive

*South Australian Fire and
Emergency Services Commission*

14 November 2011



Neville Stephenson
Manager Financial Services

*South Australian Fire and
Emergency Services Commission*

14 November 2011



South Australian Fire and Emergency Services Commission

Statement of Comprehensive Income

For the Year Ended 30 June 2011

	Note	Consolidated		SAFECOM Entity	
		2011	2010	2011	2010
		\$'000	\$'000	\$'000	\$'000
Expenses					
Employee benefits expenses	5	121,406	119,014	9,225	10,348
Supplies and services	6	49,665	54,895	5,260	7,367
Government radio network	7	13,647	14,890	-	-
Depreciation and amortisation expense	8	20,066	21,188	322	250
Grants and subsidies	9	2,280	2,018	1,939	1,692
Net loss from disposal of non-current assets	10	133	48	-	-
Devaluation of land held for resale		-	560	-	-
Total expenses		207,197	212,613	16,746	19,657
Income					
Revenues from fees and charges	11	4,654	3,707	550	553
Commonwealth revenues	12	7,840	6,030	4,687	1,752
Interest revenues	13	2,104	1,520	477	185
Resources received free of charge	14	22	190	-	-
Other income	15	2,086	1,500	109	634
Total income		16,706	12,947	5,823	3,124
Net cost of providing services		190,491	199,666	10,923	16,533
Revenues from / payments to SA Government					
Revenues from SA Government	16	190,994	195,531	17,153	20,089
Payments to SA Government	16	1,174	-	-	-
Total revenues from / payments to SA Government		189,820	195,531	17,153	20,089
Net result		(671)	(4,135)	6,230	3,556
Other comprehensive income					
Changes in property, plant and equipment asset revaluation surplus	26	-	8,628	-	-
Total other comprehensive income		-	8,628	-	-
Total comprehensive result		(671)	4,493	6,230	3,556

The net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission
Statement of Financial Position
As at 30 June 2011

		Consolidated		SAFECOM Entity	
	Note	2011	2010	2011	2010
		\$'000	\$'000	\$'000	\$'000
Current assets					
Cash and cash equivalents	17	46,000	43,395	12,540	8,413
Receivables	18	4,540	4,380	1,474	1,215
Other financial assets	19	2,157	2,028	-	-
Property held for sale	20	1,195	2,090	-	-
Total current assets		53,892	51,893	14,014	9,628
Non-current assets					
Property, plant and equipment	21	330,475	327,510	2,696	1,274
Intangible assets	22	818	1,166	584	765
Total non-current assets		331,293	328,676	3,280	2,039
Total assets		385,185	380,569	17,294	11,667
Current liabilities					
Payables	23	13,551	10,724	1,571	1,570
Employee benefits	24	13,495	13,077	1,006	1,290
Provisions	25	2,800	2,546	92	100
Total current liabilities		29,846	26,347	2,669	2,960
Non-current liabilities					
Payables	23	1,882	1,953	199	239
Employee benefits	24	21,333	19,168	2,272	2,409
Provisions	25	11,260	11,566	319	454
Total non-current liabilities		34,475	32,687	2,790	3,102
Total liabilities		64,321	59,034	5,459	6,062
Net assets		320,864	321,535	11,835	5,605
Equity					
Asset revaluation surplus	26	74,082	74,082	24	24
Retained earnings	26	246,782	247,453	11,811	5,581
Total equity		320,864	321,535	11,835	5,605
The total equity is attributable to the SA Government as owner					
Unrecognised contractual commitments	28				
Contingent assets and liabilities	29				

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

Statement of Changes in Equity

For the Year Ended 30 June 2011

	Note	Consolidated			SAFECOM Entity		
		Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 30 June 2009	26	65,454	251,588	317,042	24	2,025	2,049
Net result for 2009/10	26	-	(4,135)	(4,135)	-	3,556	3,556
Gain on revaluation of land reclassified for sale during 2009/10		470	-	470	-	-	-
Gain on revaluation of property, plant and equipment during 2009/10	26	8,158	-	8,158	-	-	-
Total comprehensive result for 2009/10		8,628	(4,135)	4,493	-	3,556	3,556
Balance at 30 June 2010	26	<u>74,082</u>	<u>247,453</u>	<u>321,535</u>	<u>24</u>	<u>5,581</u>	<u>5,605</u>
Net result for 2010/11	26	-	(671)	(671)	-	6,230	6,230
Total comprehensive result for 2010/11		-	(671)	(671)	-	6,230	6,230
Balance at 30 June 2011	26	<u>74,082</u>	<u>246,782</u>	<u>320,864</u>	<u>24</u>	<u>11,811</u>	<u>11,835</u>

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

Statement of Cash Flows

For the Year Ended 30 June 2011

	Note	Consolidated		SAFECOM Entity	
		2011	2010	2011	2010
		\$'000	\$'000	\$'000	\$'000
Cash flows from operating activities					
Cash outflows					
Employee benefit payments		(119,031)	(112,592)	(9,916)	(10,284)
Supplies and services payments		(59,077)	(55,512)	(7,355)	(9,065)
Government radio network payments		(12,203)	(14,051)	-	-
Grants and subsidies payments		(2,280)	(2,018)	(1,939)	(1,692)
GST paid to the Australian Taxation Office		(284)	-	-	-
Cash used in operations		(192,875)	(184,173)	(19,210)	(21,041)
Cash inflows					
Fees and charges		5,575	4,214	400	595
Receipts from Commonwealth		8,102	6,713	4,626	1,693
Interest received		2,071	1,604	453	195
GST recovered from the Australian Taxation Office		8,905	4,672	2,308	2,346
Other receipts		3,254	(46)	179	634
Cash generated from operations		27,907	17,157	7,966	5,463
Cash flows from SA Government					
Contributions from Community Emergency Services Fund	16	186,960	194,342	16,372	19,217
Other receipts from SA Government	16	3,815	1,189	562	872
Payments to SA Government:	16	(1,174)	-	-	-
Cash generated from SA Government		189,601	195,531	16,934	20,089
Net cash provided by operating activities	27	24,633	28,515	5,690	4,511
Cash flows from investing activities					
Cash outflows					
Purchase of property, plant and equipment		(23,507)	(31,378)	(1,563)	(1,008)
Purchase of investments		(129)	(438)	-	-
Cash used in investing activities		(23,636)	(31,816)	(1,563)	(1,008)
Cash inflows					
Proceeds from sale of property, plant and equipment		1,608	620	-	160
Cash generated from investing activities		1,608	620	-	160
Net cash used in investing activities		(22,028)	(31,196)	(1,563)	(848)
Net increase/(decrease) in cash and cash equivalents		2,605	(2,681)	4,127	3,663
Cash and cash equivalents at the beginning of the period		43,395	46,076	8,413	4,750
Cash and cash equivalents at the end of the period	17	46,000	43,395	12,540	8,413

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

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For the Year Ended 30 June 2011

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South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2011

1 Establishment, objectives and funding arrangements

Establishment

The *Fire and Emergency Services Act 2005* (the Act) was assented to on 14 July 2005. The Act establishes the South Australian Fire and Emergency Services Commission (SAFECOM) which came into operation on 1 October 2005 replacing the Emergency Services Administrative Unit (ESAU), which was dissolved from 31 December 2005. Note, the Act was reviewed in accordance with the review provisions contained in the Act and an amended version of the Act was proclaimed on 1 November, 2009.

The Act provides for the continuation of the South Australian Metropolitan Fire Services (SAMFS), the South Australian Country Fire Service (SACFS) and the South Australian State Emergency Services (SASES). The SAMFS and the SACFS were previously in existence as separate entities, whereas the SASES was a division of ESAU. The SASES is now a separate body corporate. The *Country Fires Act 1989*, the *South Australian Metropolitan Fire Service Act 1936* and the *State Emergency Services Act 1987* were repealed upon the proclamation of the new Act.

The Act also defines the Emergency Services sector as consisting of the:

- South Australian Fire and Emergency Services Commission
- South Australian State Emergency Services
- South Australian Country Fire Service
- South Australian Metropolitan Fire Service

The Act requires that consolidated statements of accounts be prepared for the emergency services sector.

Objectives

SAFECOM has the following objectives:

- to develop and maintain a strategic and policy framework as well as sound corporate governance across the emergency services sector;
- to provide adequate support services to the emergency services organisations and to ensure the effective allocation of resources within the emergency services sector;
- to ensure relevant statutory compliance by the emergency services organisations;
- to build a safer community through integrated emergency service delivery;
- to undertake a leadership role in the emergency management; and
- to report regularly to the Minister about relevant issues.

Funding arrangements

The funding of SAFECOM is primarily derived from the Community Emergency Services Fund (the Fund) in accordance with the *Emergency Services Funding Act 1998*.

2 Summary of significant accounting policies

(a) Statement of compliance

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards and Treasurer's Instructions and Accounting Policy Statements promulgated under the provision of the *Public Finance and Audit Act 1987* (PFAA).

Except for the amendments to the Australian Accounting Standards, AASB 2009-12, which SAFECOM has early adopted, Australian Accounting Standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by SAFECOM for the reporting period ending 30 June 2011. These are outlined in Note 3.

(b) Basis of preparation

The preparation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgment in the process of applying SAFECOM's accounting policies. The areas involving a higher degree of judgment or where assumptions and estimates are significant to the financial statements, these are outlined in the applicable notes;
- accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- compliance with Accounting Policy Statements issued pursuant to section 41 of the PFAA. In the interest of public accountability and transparency the Accounting Policy Statements require the following note disclosures, which have been included in this financial report:

- (a) revenues, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature. A threshold of \$100 000 for separate identification of these items may be utilised. SAFECOM has elected to utilise this threshold in relation to transactions applicable to revenue and expense items. The threshold has not been applied to financial assets and financial liabilities, ie all financial assets and financial liabilities relating to SA Government have been separately disclosed;

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- (b) expenses incurred as a result of engaging consultants, as reported in the Statement of Comprehensive Income;
- (c) employee targeted voluntary separation package information;
- (d) employees whose normal remuneration is equal to or greater than the base executive remuneration level (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the entity to those employees; and
- (e) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

SAFECOM's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a twelve month period and presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2011 and the comparative information presented for the year ended 30 June 2010.

(c) Principles of consolidation

The financial statements incorporate the assets and liabilities of all entities controlled by SAFECOM and forming the emergency services sector as at 30 June 2011 and the results of all controlled entities for the year then ended. The effects of all transactions between entities in the consolidated entity are eliminated in full.

(d) Reporting entity

SAFECOM is an administrative unit of the Crown, established under the *Fire and Emergency Services Act, 2005*.

The financial statements and accompanying notes include all the controlled activities of SAFECOM. Transactions and balances relating to administered resources are not recognised as departmental income, expense, assets and liabilities. As administered items are significant in relation to SAFECOM's overall financial performance and position, they are disclosed in the administered financial statements at the back of the controlled General Purpose Financial Statements. Except as otherwise disclosed, administered items are accounted for on the same basis and using the same accounting policies as for SAFECOM items.

(e) Comparative information

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or accounting policy statements has required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable.

The restated comparative amounts do not replace the original financial statements for the preceding period.

(f) Rounding

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

(g) Taxation

SAFECOM is not subject to income tax. SAFECOM is liable for payroll tax, fringe benefits tax (FBT) and goods and services tax (GST).

Income, expenses and assets are recognised net of the amount of GST except:

- when the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office, in which case GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the Australian Taxation Office is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the Australian Taxation Office is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

GST receivables/payables associated with administered items transactions are included in SAFECOM statements.

(h) Events after the reporting period

Where an event occurs after 30 June and before the date the financial statements are authorised for issue, but provides information about conditions that existed at 30 June, adjustments are made to amounts recognised in the financial statements.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the events relate to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

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(i) Income

Income is recognised to the extent that it is probable that the flow of economic benefits to the SAFECOM will occur and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose income where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

Revenues from SA Government

Contributions from the Fund and other receipts from SA Government are recognised as income when SAFECOM obtains control over the funding. Control over funding is normally obtained upon receipt.

Commonwealth revenues

Contributions are recognised as an asset and income when SAFECOM obtains control of revenues or obtains the right to receive the revenues and the income recognition criteria are met (i.e. the amount can be reliably measured and the flow of resources is probable).

Generally, SAFECOM has obtained control or the right to receive for:

- Contributions with unconditional stipulations - this will be when the agreement becomes enforceable i.e. the earlier of when the receiving entity has formally been advised that the contribution (e.g. grant application) has been approved; agreement/contract is executed; and/or the contribution is received.
- Contributions with conditional stipulations - this will be when the enforceable stipulations specified in the agreement occur or are satisfied; that is income would be recognised for contributions received or receivable under the agreement.

All contributions received by SAFECOM have been contributions with both conditional and unconditional stipulations attached and have been recognised as an asset and income upon receipt

Resources received free of charge

Resources received free of charge are recorded as revenue in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when a fair value can be determined reliably and the services would be purchased if they had not been donated.

Fees and charges

Revenues from fees and charges are derived from the provision of goods and services to other SA Government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

Other income

Other income consists of donations received, fundraising revenue and other minor revenues.

(j) Expenses

Expenses are recognised to the extent that it is probable that the flow of economic benefits from SAFECOM will occur and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose expenses where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

Employee benefits expenses

Employee benefits expenses include all costs related to employment including wages and salaries, non-monetary benefits and leave entitlements. These are recognised when incurred.

Superannuation

The amount charged to the Statement of Comprehensive Income represents the contributions made by SAFECOM to the superannuation plan in respect of current services of current SAFECOM staff. The Department of Treasury and Finance centrally recognises the superannuation liability in the whole-of-government financial statements.

Payments to SA Government

Payments to the SA Government include the return of surplus cash from the proceeds for the sale of surplus Land and Buildings and are paid directly to the Consolidated Account.

Net loss on non-current assets

Income from the disposal of non-current assets is recognised when the control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation surplus is transferred to retained earnings.

Any loss on disposal is recognised at the date control of the asset is passed to the buyer and is determined after deduction from proceeds of the asset at that time.

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Depreciation and amortisation

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets such as software, while depreciation is applied to tangible assets such as property, plant and equipment.

Assets' residual values, useful lives and amortisation methods are reviewed and adjusted if appropriate, on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

Land and non-current assets held for sale are not depreciated.

Depreciation/amortisation is calculated on a straight-line basis over the estimated useful life of the following classes of assets as follows:

Class of asset	Consolidated Useful life (years)	SAFECOM Entity Useful life (years)
Communications equipment	10	10
Vehicles	15-20	15
Plant and equipment	10	10
Computer equipment	5	5
Buildings	40-50	40
Intangibles	5	5

(k) Current and non-current classification

Assets and liabilities are characterised as either current or non-current in nature. Assets and liabilities that are sold, consumed or realised as part of the normal operating cycle even when they are not expected to be realised within twelve months after the reporting date have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be recovered or settled after more than twelve months.

(l) Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where an asset line item combines amounts expected to be settled within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be recovered after more than twelve months.

The notes accompanying the financial statements disclose financial assets where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

Cash and cash equivalents

Cash and cash equivalents in the Statement of Financial Position includes cash at bank and on hand and short-term highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Cash is measured at nominal value.

Receivables

Receivables include amounts receivable from goods and services, GST input tax credits recoverable, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are generally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Collectability of receivables is reviewed on an ongoing basis. An allowance for doubtful debts is raised when there is objective evidence that SAFECOM will not be able to collect the debt. Bad debts are written off when identified.

Other financial assets

SAFECOM measures other financial assets at cost. All assets in this category are either short or medium term cash deposits.

Non-current assets held for sale

Non-current assets are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed one year from the date of classification.

Non-current assets classified as held for sale are presented separately from the other assets in the Statement of Financial Position.

Non-current assets

Acquisition and recognition

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation. Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position.

In accordance with Accounting Policy Framework III APS 2.15 all non-current tangible assets with a value of \$10 000 or greater are capitalised.

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Revaluation of non-current assets

All non-current tangible assets are valued at written down current cost (a proxy for fair value). On an ongoing basis, revaluations are made in accordance with related policies whereby independent valuations are obtained every five years and carrying amounts are adjusted accordingly.

If at any time management considers that the carrying amount of an asset materially differs from its fair value, the asset is revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to fair value.

Any revaluation increment is credited to the asset revaluation surplus, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in revaluations surplus for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the asset.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

Impairment

All non-current tangible and intangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets an impairment loss is offset against the respective asset revaluation surplus.

Intangible assets

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. SAFECOM only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.

The acquisition of or internal development of software is capitalised only when the expenditure meets the definition criteria (identifiability, control and the existence of future economic benefits) and recognition criteria (probability of future economic benefits and cost can be reliably measured) and when the amount of expenditure is greater than or equal to \$10 000.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 are expensed.

(m) Liabilities

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combine amounts expected to be settled within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be settled after more than twelve months.

The notes accompanying the financial statements disclose financial liabilities where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

Payables

Payables include creditors, accrued expenses and employment on-costs.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of SAFECOM.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

All payables are measured at their nominal amount, are unsecured and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Employee benefit on-costs include superannuation contributions, WorkCover levies and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave and annual leave.

SAFECOM makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the South Australian Superannuation Board.

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Employee benefits

These benefits accrue for employees as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Wages, salaries, annual leave and sick leave

The liability for salary and wages are measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid. In the unusual event where salary and wages and annual leave are payable later than twelve months, the liability will be measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Long service leave

The liability for long service leave is recognised after an employee has completed 5.5 (8.0) years of service. An actuarial assessment of long service leave undertaken by the Department of Treasury and Finance based on a significant sample of employees throughout the South Australian public sector determined that the liability measured using the short-hand method was not materially different from the liability measured using the present value of expected future payments. This calculation is consistent with the SAFECOM's experience of employee retention and leave taken.

Provisions

Provisions are recognised when SAFECOM has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

When SAFECOM expects some or all of a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in the Statement of Comprehensive Income net of any reimbursement.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. If the effect of the time value of money is material, provisions are discounted for the time value of money and the risks specific to the liability.

The workers compensation provision is an actuarial estimate of the outstanding liability as at 30 June 2011 provided by a consulting actuary engaged through the Public Sector Workforce Relations Division of the Department of the Premier and Cabinet. The provision is for the estimated cost of ongoing payments to employees as required under current legislation.

SAFECOM is responsible for the payment of workers compensation claims.

Financial liabilities

SAFECOM measures financial liabilities at historical cost.

Operating leases

In respect of operating leases, the lessor effectively retains substantially the entire risks and benefits incidental to ownership of the leased items. Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a straight-line basis over the lease term. The straight-line basis is representative of the pattern of benefits derived from the leased assets.

(n) Unrecognised contractual commitments and contingent assets and liabilities

Commitments include operating, capital and outsourcing arrangements arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

3 New and revised accounting standards and policies

In accordance with amendments to APS 4.8 within Accounting Policy Framework II *General Purpose Financial Statements Framework*, effective 1 July 2010, SAFECOM has disclosed all employees whose normal remuneration is equal to or greater than the base executive level remuneration. Previously APS 4.8 within APF II required SAFECOM to disclose all employees whose normal remuneration was equal to or greater than \$100,000. This change is reflected in Note 5.

SAFECOM did not voluntarily change any of its accounting policies during 2010-11.

Except for the amending Standard AASB 2009-12, which SAFECOM has early-adopted, the Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by SAFECOM for the period ending 30 June 2011. SAFECOM has assessed the impact of the new and amended standards and interpretations and considers there will be no impact on the accounting policies or the financial statements of SAFECOM.

4 Activities of SAFECOM

In achieving its objectives, SAFECOM provides strategic and corporate support services to the SACFS, SAMFS and SASES. These services are classified under one program titled "Fire and emergency services strategic and business support".

South Australian Fire and Emergency Services Commission

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5 Employee benefits expenses

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Salaries and wages	84,753	80,549	6,945	7,085
Annual leave	10,120	9,966	536	649
Long service leave	5,930	4,128	209	441
Employment on-costs - superannuation	10,265	9,886	763	838
Payroll tax	5,414	5,105	397	429
Targeted voluntary separation packages (refer below)	1,154	820	422	659
Workers compensation costs	3,068	7,927	(133)	178
Other employment related expenses	702	633	86	69
Total: Employee benefits expenses	121,406	119,014	9,225	10,348

Targeted voluntary separation packages (TVSPs) and early terminations

	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Amounts paid to these employees:				
TVSPs	1,154	820	422	659
Early terminations	131	-	131	-
Annual leave and long service leave paid during the reporting period	421	325	153	290
	1,706	1,145	706	949
Recovery from the Department of Treasury and Finance	(1,302)	(820)	(562)	(659)
Net cost to agency	404	325	144	290

Number of employees who received a TVSP or early termination during the reporting period	8	5	5	4
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Employee remuneration

The table below includes all employees who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, fringe benefits tax and any other salary sacrifice benefits. The total remuneration received by these employees for the year was SAFECOM entity \$0.962m (2010: \$1.183m) and SAFECOM Consolidated \$9.431m (2010: \$6.938m).

The number of employees whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2011 No. of employees	2010 No. of employees	2011 No. of employees	2010 No. of employees
\$127 500 – \$130 699*	-	6	-	-
\$130 700 – \$140 699	28	16	-	-
\$140 700 – \$150 699	8	6	-	-
\$150 700 – \$160 699	4	2	-	-
\$160 700 – \$170 699	1	2	-	1
\$170 700 – \$180 699	1	2	-	1
\$180 700 – \$190 699	2	-	1	-
\$190 700 – \$200 699	1	-	-	-
\$200 700 – \$210 699	1	1	-	-
\$210 700 – \$220 699	2	2	1	1
\$230 700 – \$240 699	1	-	-	-
\$260 700 – \$270 699	-	1	-	-
\$270 700 – \$280 699	2	-	1	-
\$280 700 – \$290 699	1	2	1	1
\$290 700 – \$300 699	1	-	-	-
\$330 700 – \$340 699	-	1	-	-
\$340 700 – \$350 699	-	1	-	1
\$430 700 – \$440 699	1	-	-	-
\$520 700 – \$530 699	1	-	-	-
Total number of employees	55	42	4	5

* This band has been included for the purposes of reporting comparative figures based on the executive base level rate for 2009/10.

The number of employees reported in the bandings above includes 1 SAFECOM and 3 Consolidated (2010: 1 SAFECOM and 1 Consolidated) who received a TVSP or early termination.

Accounting Policy Change

In accordance with the revised Accounting Policy Framework II *General Purpose Financial Statements Framework*, the department has changed its accounting policy and now discloses all employees who receive remuneration equal to or greater than the base executive remuneration level rather than all employees who receive remuneration equal to or greater than \$100 000. The impact of this change in accounting policy is the number of employees disclosed has reduced by 299 for 2011 and 262 for 2010 for SAFECOM Consolidated, and reduced by 22 for 2011 and 25 for 2010 for SAFECOM Entity.

South Australian Fire and Emergency Services Commission

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6 Supplies and services

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Accommodation	294	258	-	-
Aerial support costs	6,095	7,623	-	-
Communications	2,620	2,617	553	355
Computing costs	2,774	2,955	636	929
Consultancy, contractor and legal fees	3,917	3,317	1,001	911
Consumables	3,617	3,354	127	137
Energy	1,202	1,121	18	20
External auditor's remuneration	198	148	116	85
Minor plant and equipment	3,038	3,450	27	35
Operating lease costs	5,283	5,197	716	741
Operational costs	1,031	1,341	32	28
Repairs and maintenance	7,663	8,113	149	134
Shared Services SA payments	1,252	1,341	1,252	1,341
Travel and training	3,173	2,849	267	303
Uniforms and protective clothing	2,501	3,083	5	15
Other expenses	5,007	8,128	361	2,333
Total: Supplies and services	49,665	54,895	5,260	7,367

Consultants

The number and dollar amount of consultancies paid/payable (included in Consultants expense shown above) fell within the following bands:

	Consolidated		SAFECOM Entity			Consolidated		SAFECOM Entity	
	2011 No. of consultants	2010 No. of consultants	2011 No. of consultants	2010 No. of consultants		2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Below \$10 000	3	11	-	2		17	39	-	12
Between \$10 000 and \$50 000	4	3	1	1		120	61	39	19
Above \$50 000	-	-	-	-		-	-	-	-
Total paid/payable	7	14	1	3		137	100	39	31

Auditor's remuneration

Auditor's remuneration (included in the Auditors remuneration expense amount shown above) represents amounts paid/payable to the Auditor-General's Department for audit services. No other services were provided by the Auditor-General's Department.

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Audit fees paid/payable to the Auditor-General's Department	198	148	116	85
Total: Audit fees	198	148	116	85

Supplies and services provided by entities within the SA Government

The following supplies and services (included in the supplies and services expense amounts shown above) were provided by entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Accommodation	234	213	-	-
Aerial support costs	51	107	-	-
Communications	167	148	76	76
Computing costs	388	428	52	66
Consultancy, contractor & legal Fees	451	381	287	204
Consumables	430	444	2	4
Energy	44	41	17	20
External auditor's remuneration	198	148	116	85
Minor plant & equipment	5	91	-	-
Operating lease costs	4,166	4,033	657	730
Operational costs	3	2	-	-
Repairs and maintenance	670	670	124	76
Shared Services SA payments	1,252	1,341	1,252	1,341
Travel and training	49	186	3	4
Uniforms and protective clothing	5	7	-	-
Other expenses	988	1,387	17	79
Total: Supplies and services provided by entities within the SA Government	9,101	9,627	2,603	2,685

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7 Government radio network

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Voice costs	11,191	12,291	-	-
Paging costs	2,456	2,599	-	-
Total: Government radio network - provided by entities within the SA Government	13,647	14,890	-	-

8 Depreciation and amortisation expense

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Depreciation				
Buildings	5,616	5,310	9	9
Vehicles	10,157	10,883	-	-
Computers	209	319	132	132
Plant	743	900	-	-
Communications	2,993	3,353	-	-
Total: Depreciation	19,718	20,765	141	141
Amortisation				
Software	348	423	181	109
Total: Amortisation	348	423	181	109
Total Depreciation and amortisation	20,066	21,188	322	250

9 Grants and subsidies

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Grants and subsidies	2,280	2,018	1,939	1,692
Total: Grants and subsidies	2,280	2,018	1,939	1,692
Grants and subsidies paid/payable to entities within the SA Government				
Grants and subsidies	264	-	264	-
Total: Grants and subsidies - SA Government entities	264	-	264	-

10 Net gain/(loss) from disposal of non-current assets

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Land and buildings				
Proceeds from disposal	1,171	-	-	-
Less: Net book value of assets disposed	(1,174)	-	-	-
Net gain/(loss) from disposal	(3)	-	-	-
Vehicles				
Proceeds from disposal	437	587	-	-
Less: Net book value of assets disposed	(567)	(647)	-	-
Net gain/(loss) from disposal	(130)	(60)	-	-
Plant and equipment				
Proceeds from disposal	-	33	-	-
Less: Net book value of assets disposed	-	(21)	-	-
Net gain/(loss) from disposal	-	12	-	-
Total				
Total proceeds from disposal	1,608	620	-	-
Less: Total value of assets disposed	(1,741)	(668)	-	-
Total: Net (loss)/gain from disposal of non-current assets	(133)	(48)	-	-

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

11 Revenues from fees and charges

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Fire alarm attendance fees	1,512	1,500	-	-
Fire safety fees	381	372	-	-
Fire alarm monitoring fees	1,667	1,583	-	-
Training and other recoveries	394	138	-	-
Salary recoveries	656	89	550	553
Other recoveries	44	25	-	-
Total: Revenues from fees and charges	4,654	3,707	550	553

Fees and charges received/receivable from entities within the SA Government

The following fees and charges (included in the revenues from fees and charges shown above) were received/receivable from entities within the SA Government:

	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Fire alarm attendance fees	317	297	-	-
Fire safety fees	13	22	-	-
Fire alarm monitoring fees	164	145	-	-
Training and other recoveries	67	125	-	-
Salary recoveries	563	550	548	549
Other recoveries	40	-	-	-
Total: Fees and charges received/receivable from entities within the SA Government	1,164	1,139	548	549

12 Commonwealth revenues

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Grants and contributions	7,840	6,030	4,687	1,752
Total: Commonwealth revenues	7,840	6,030	4,687	1,752

Commonwealth grant funding for SAFECOM relates mainly to the Natural Disaster Resilience Program, and other emergency management grants and include contributions towards aerial fire fighting costs, provision of fire and emergency services to Commonwealth properties and other emergency programs and projects.

Contributions which have conditions of expenditure still to be met as at reporting date were \$7.063m (2010: \$6.238m). These contributions relate to Natural Disaster Resilience Program, Natural Disaster Mitigation Program and Bushfire Mitigation Program.

Conditions attached to these contributions include completion of quarterly funding reports and final program acquittal.

13 Interest revenues

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Interest on deposit accounts - from entities within the SA Government	2,104	1,520	477	185
Total: Interest revenues	2,104	1,520	477	185

14 Resources received free of charge

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Asset contributions from local government councils and other organisations	22	190	-	-
Total: Resources received free of charge	22	190	-	-

Since 1999 negotiations have been undertaken to identify and transition land, buildings, minor plant and equipment and motor vehicles from local government, community organisations and other sources into the ownership or the care and control of the Minister for Emergency Services (the Minister). During 2010-11, one additional properties has been transitioned into the control of the Minister (valued at fair value of \$0.022m).

South Australian Fire and Emergency Services Commission

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For the Year Ended 30 June 2011

15 Other income

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Donations	22	10	-	-
Groups/brigades fundraising revenue	117	273	-	-
Rent received	157	197	-	-
Transfer of capital funding - Government radio network	-	1	-	1
Transfer of capital funding - IMS projects	-	-	-	565
Insurance recoveries	280	38	-	-
Other	1,510	981	109	68
Total: Other income	2,086	1,500	109	634

Other income received/receivable from entities within the SA Government

The following other income (included in the other income revenues shown above) was received/receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Rent received	38	80	-	-
Transfer of capital funding - IMS projects	-	-	-	565
Insurance recoveries	263	19	-	-
Other	314	213	48	10
Total: Other income received/receivable from entities within the SA Government	615	312	48	575

16 Revenues from / payments to SA Government

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Revenues from SA Government				
Contributions from Community Emergency Services Fund	186,960	194,342	16,372	19,217
Other revenues from SA Government	4,034	1,189	781	872
Total: Revenues from SA Government	190,994	195,531	17,153	20,089
Payments to SA Government				
Payment to Consolidated Account of proceeds for sale of surplus land and buildings	1,174	-	-	-
Total: Payments to SA Government	1,174	-	-	-

Total revenues from Government for SAFECOM entity consists of \$16.425m (2010: \$19.338m) for operational funding and \$0.728m (2010: \$0.751m) for capital projects.

Total revenues from Government for SAFECOM consolidated consists of \$169.862m (2010: \$172.617m) for operational funding and \$21.132m (2010: \$22.914m) for capital projects.

17 Cash and cash equivalents

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Cash on hand	22	19	2	2
Deposits with the Treasurer	41,697	39,084	12,538	8,411
Cash at bank (Non SA Government)	596	610	-	-
Cash at bank (Non SA Government) - Groups/Brigades	3,375	3,434	-	-
Short-term deposits (Non SA Government) - Groups/Brigades	293	247	-	-
Short term deposits	17	1	-	-
Total: Cash and cash equivalents	46,000	43,395	12,540	8,413

Short Term Deposits

Short-term deposits are made for varying periods of between one day and three months and are lodged with various financial institutions at their respective short-term deposit rates.

Interest Rate Risk

Cash on hand is non-interest bearing. Deposits with the Treasurer and Cash at bank earns a floating interest rate based on daily bank deposit rates, whilst short-term deposits are lodged with various financial institutions at their respective short-term deposit rates. The carrying amount of cash and cash equivalents approximates fair

South Australian Fire and Emergency Services Commission

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For the Year Ended 30 June 2011

18 Receivables

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Current				
Receivables	1,231	2,073	342	8
Less: Allowance for doubtful debts	(64)	(939)	-	-
	<u>1,167</u>	<u>1,134</u>	<u>342</u>	<u>8</u>
Accrued revenues	899	954	574	499
Prepaid salaries and wages	90	-	39	-
GST input tax recoverable	2,384	2,292	519	708
Total: Receivables	<u>4,540</u>	<u>4,380</u>	<u>1,474</u>	<u>1,215</u>

All receivable amounts disclosed above are expected to be recovered within 12 months after reporting date.

Receivables from entities within the SA Government

The following receivables (included in the receivables shown above) were receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Current				
Receivables	381	101	222	4
Less: Allowance for doubtful debts	-	-	-	-
	<u>381</u>	<u>101</u>	<u>222</u>	<u>4</u>
Accrued revenues	700	691	574	499
Prepaid salaries and wages	8	-	3	-
Total: Receivables from entities within the SA Government	<u>1,089</u>	<u>792</u>	<u>799</u>	<u>503</u>

Movements in the allowance for doubtful debts (impairment loss)

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the period	(939)	(6)	-	-
Amounts written off	1	6	-	-
(Increase)/decrease in the allowance	874	(939)	-	-
Carrying amount at the end of the period	<u>(64)</u>	<u>(939)</u>	<u>-</u>	<u>-</u>

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence (i.e. calculated on past experience and current and expected changes in client credit rating) that a receivable is impaired. An allowance for impairment loss has been recognised in 'other expenses' in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than as recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 32

19 Other financial assets

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Current				
Medium Term Deposits - Groups/Brigades	2,157	2,028	-	-
Total: Other financial assets current	<u>2,157</u>	<u>2,028</u>	<u>-</u>	<u>-</u>

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 32

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

20 Property held for sale

Property held for sale

Consolidated		SAFECOM Entity	
2011	2010	2011	2010
\$'000	\$'000	\$'000	\$'000
1,195	2,090	-	-
<u>1,195</u>	<u>2,090</u>	<u>-</u>	<u>-</u>

During 2010/11 MFS closed operation at Burra and this resulted in the facility becoming surplus. Due to construction of a new MFS site at Port Lincoln the old site has also become surplus and both properties are expected to be sold during 2011/2012.

Construction of a new co-sited emergency services facility in Port Lincoln was completed 2009/10. A tender to sell during 2010/11 failed to be realised, and therefore the property has remains on the market for sale.

21 Property, plant and equipment

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Land				
At valuation	53,594	53,848	-	-
At cost (deemed fair value)	47	-	-	-
Total: Land	<u>53,641</u>	<u>53,848</u>	<u>-</u>	<u>-</u>
Buildings				
At valuation	120,141	120,176	305	305
At cost (deemed fair value)	22,440	16,642	-	-
Less: Accumulated depreciation	(10,888)	(5,310)	(18)	(9)
Total: Buildings	<u>131,693</u>	<u>131,508</u>	<u>287</u>	<u>296</u>
Vehicles				
At valuation	107,325	108,041	-	-
At cost (deemed fair value)	28,787	13,457	-	-
Less: Accumulated depreciation	(20,836)	(10,826)	-	-
Total: Vehicles	<u>115,276</u>	<u>110,672</u>	<u>-</u>	<u>-</u>
Communication equipment				
At valuation	13,027	13,027	-	-
At cost (deemed fair value)	4,613	2,341	-	-
Less: Accumulated depreciation	(6,346)	(3,353)	-	-
Total: Communication equipment	<u>11,294</u>	<u>12,015</u>	<u>-</u>	<u>-</u>
Computer equipment				
At valuation	820	820	547	547
At cost (deemed fair value)	11	-	-	-
Less: Accumulated depreciation	(528)	(319)	(264)	(132)
Total: Computer equipment	<u>303</u>	<u>501</u>	<u>283</u>	<u>415</u>
Plant and equipment				
At valuation	4,576	4,576	-	-
At cost (deemed fair value)	1,236	554	195	-
Less: Accumulated depreciation	(1,640)	(897)	-	-
Total: Plant and equipment	<u>4,172</u>	<u>4,233</u>	<u>195</u>	<u>-</u>
Capital work in progress				
At cost (deemed fair value)	14,096	14,733	1,931	563
Total: Capital work in progress	<u>14,096</u>	<u>14,733</u>	<u>1,931</u>	<u>563</u>
Total: Property, plant and equipment	<u><u>330,475</u></u>	<u><u>327,510</u></u>	<u><u>2,696</u></u>	<u><u>1,274</u></u>

Valuation of Assets

At 30 June 2011, valuations were undertaken by a suitably qualified officer of SAFECOM. The assessment indicated there was no material difference between the fair value and carrying amount of the assets and consequently no revaluation adjustments were required. All assets have been valued on the basis of written down current cost or open market values for existing use, which is considered to be equivalent to fair value.

At 30 June 2010, management exercised its discretion and revalued land. Values used were based upon desktop values obtained from Liquid Pacific Mr M Burns MRICS, AAPI (CPV).

At 30 June 2008 Independent valuations for land, buildings, vehicles and communication assets were obtained from Liquid Pacific Mr M Burns MRICS, AAPI (CPV). The valuer arrived at fair value on the basis of open market values for existing use or at written down current cost which is considered to be equivalent to fair value.

Impairment

There were no indications of impairment for property, plant and equipment as at 30 June 2011.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

Movement reconciliation of property, plant and equipment

	Land	Buildings	Vehicles	Comms. Equipment	Computer Equipment	Plant & equipment	Capital work in progress	2011 Sub-total	2010 Sub-total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2011: Consolidated									
Carrying amount at the beginning of the period	53,848	131,508	110,672	12,015	501	4,233	14,733	327,510	
Additions	47	-	-	-	-	-	23,453	23,500	
Transfers to/(from) Capital WIP	-	5,798	15,329	2,272	11	682	(24,090)	2	
Depreciation	-	(5,615)	(10,157)	(2,993)	(209)	(743)	-	(19,717)	
Assets received for nil consideration	1	21	-	-	-	-	-	22	
Disposals	-	(19)	(568)	-	-	-	-	(587)	
Non current assets held for sale	(255)	-	-	-	-	-	-	(255)	
Carrying amount at the end of period	53,641	131,693	115,276	11,294	303	4,172	14,096	330,475	

2010: Consolidated

Carrying amount at the beginning of the period	46,028	120,176	108,627	13,026	819	4,601	16,980		310,257
Additions	2	-	-	302	1	81	30,991		31,377
Transfers to/(from) Capital WIP	150	16,642	13,574	2,040	-	472	(33,238)		(360)
Depreciation	-	(5,310)	(10,882)	(3,353)	(319)	(900)	-		(20,764)
Gain on reval. land reclassified for sale	470	-	-	-	-	-	-		470
Net revaluation increment/(decrement)	8,158	-	-	-	-	-	-		8,158
Assets received for nil consideration	190	-	-	-	-	-	-		190
Disposals	-	-	(647)	-	-	(21)	-		(668)
Non current asset held for resale	(1,150)	-	-	-	-	-	-		(1,150)
Net revaluation decrement expensed	-	-	-	-	-	-	-		-
Carrying amount at the end of period	53,848	131,508	110,672	12,015	501	4,233	14,733		327,510

2011: SAFECOM Entity

Carrying amount at the beginning of the period	-	296	-	-	415	-	563	1,274
Additions	-	-	-	-	-	-	1,563	1,563
Transfers to/(from) Capital WIP	-	-	-	-	-	195	(195)	-
Depreciation	-	(9)	-	-	(132)	-	-	(141)
Carrying amount at the end of period	-	287	-	-	283	195	1,931	2,696

2010: SAFECOM Entity

Carrying amount at the beginning of the period	-	305	-	-	547	-	76	928
Additions	-	-	-	-	-	-	848	848
Transfers to/(from) Capital WIP	-	-	-	-	-	-	(361)	(361)
Depreciation	-	(9)	-	-	(132)	-	-	(141)
Carrying amount at the end of period	-	296	-	-	415	-	563	1,274

22 Intangible assets

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Computer software - externally generated				
At cost (deemed fair value)	2,524	2,524	903	903
Less: Accumulated amortisation	(1,706)	(1,358)	(319)	(138)
Total: Computer software	818	1,166	584	765
Total: Intangible assets	818	1,166	584	765

Movement reconciliation of intangible assets

Carrying amount at the beginning of the period	1,166	1,229	765	513
Amortisation expense	(348)	(423)	(181)	(109)
Transfers from Capital WIP	-	360	-	361
Carrying amount at the end of the period	818	1,166	584	765



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For the Year Ended 30 June 2011

Asset details and amortisation

Intangible assets detailed above relate to computer software externally acquired. All computer software is amortised over a straight line basis with a total useful life of five years.

Impairment

There were no indications of impairment of intangible assets at reporting date.

23 Payables

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Current				
Accrued expenses	1,824	3,597	566	645
Creditors	9,083	4,495	803	675
Fringe benefits tax payable	172	165	21	21
Employment on-costs	2,472	2,467	181	229
Total: Payables current	13,551	10,724	1,571	1,570

All payable amounts disclosed above are expected to be paid within 12 months after reporting date.

Current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Accrued expenses	991	1,880	411	211
Creditors	3,821	1,788	366	181
Fringe benefits tax payable	172	-	21	21
Employment on-costs	2,472	2,467	181	229
Total: Current payables to entities within the SA Government	7,456	6,135	979	643

Non-current

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Employment on-costs	1,882	1,953	199	239
Total: Payables non-current	1,882	1,953	199	239

Non-current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Employment on-costs	1,882	1,953	199	239
Total: Non-current payables to entities within the SA Government	1,882	1,953	199	239

Employment on-costs

As a result of an actuarial assessment performed by the Department of Treasury and Finance, the percentage of the proportion of long service leave taken as leave has changed to 35% (2010: 45%) and the average factor for the calculation of employer superannuation cost on-cost has changed to 10.3% (2010: 10.5%). These rates are used in the employment on-cost calculation. The net financial effect of the changes in the current financial year to SAFECOM entity is a decrease in the employment on-cost of \$0.018m and employee benefit expense of \$0.018m. The estimated impact on future periods is not expected to be materially different to the effect on the current period as shown above.

Interest rate and credit risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables represents fair value due to the amounts being payable on demand.

Maturity analysis of payables and categorisation of financial instruments and risk exposure information

Refer to Note 32.

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24 Employee benefits

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Current				
Accrued salaries and wages	1,673	2,056	-	256
Annual leave	8,968	8,844	702	760
Long service leave	2,854	2,177	304	274
Total: Employee benefits current	13,495	13,077	1,006	1,290

All employee benefit amounts, including long service leave, are expected to be paid within 12 months after reporting date.

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Non-current				
Long service leave	21,333	19,168	2,272	2,409
Total: Employee benefits non-current	21,333	19,168	2,272	2,409

Based on an actuarial assessment performed by the Department of Treasury and Finance, the benchmark for the measurement of the long service leave liability has been revised to 5.5 years (2010: 8.0 years). The net financial effect of the changes in the current financial year to SAFECOM entity is an increase in the long service leave liability of \$0.127m and an increase in employee benefit expense of \$0.127m. The impact on future periods is impracticable to estimate as the benchmark is calculated using a number of assumptions – a key assumption is the long-term discount rate. With current conditions, the long-term discount rate is experiencing significant movement. However, the impact on future periods is not expected to be materially different to the effect on the current period as shown above.

In addition, the actuarial assessment performed by the Department of Treasury and Finance also advised a salary inflation rate of 4.0% (2010: 4.0%). This rate is used in the calculation of the relevant employee benefits provisions.

25 Provisions

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Current				
Provision for workers compensation	2,800	2,546	92	100
Total: Provisions current	2,800	2,546	92	100

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Non-current				
Provision for workers compensation	11,260	11,566	319	454
Total: Provisions non-current	11,260	11,566	319	454

Provision movement

Carrying amount at the beginning of the period	14,112	9,907	554	430
Additional provisions recognised / (released)	3,066	7,937	(128)	177
Reductions arising from payments	(3,118)	(3,732)	(15)	(53)
Carrying amount at the end of the period	14,060	14,112	411	554

SAFECOM has reported a liability to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment performed by the Public Sector Workforce Relations Division of the Department of the Premier and Cabinet. These claims are expected to be settled within the next financial year.

South Australian Fire and Emergency Services Commission

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26 Equity

Equity represents the residual interest in the net assets of SAFECOM. The State Government holds the equity interest in SAFECOM on behalf of the community. The asset revaluation surplus represents that portion of equity resulting from the revaluation of non-current assets. The asset revaluation surplus is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

	Consolidated			SAFECOM Entity		
	Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 30 June 2010	74,082	247,453	321,535	24	5,581	5,605
Net result for the financial year	-	(671)	(671)	-	6,230	6,230
Balance at 30 June 2011	74,082	246,782	320,864	24	11,811	11,835

	Consolidated			SAFECOM Entity		
	Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 30 June 2009	65,454	251,588	317,042	24	2,025	2,049
Net result for the financial year	-	(4,135)	(4,135)	-	3,556	3,556
Gain on revaluation of land reclassified for sale	470		470	-	-	-
Gain on revaluation of property, plant and equipment						
Land	8,158		8,158	-	-	-
Sub-total: Gain on revaluation of property, plant and equipment	8,158	-	8,158	-	-	-
Balance at 30 June 2010	74,082	247,453	321,535	24	5,581	5,605

27 Cash flow reconciliation

	Consolidated		SAFECOM Entity	
	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
Reconciliation of cash and cash equivalents at the end of the reporting period:				
Cash and cash equivalents disclosed in the Statement of Financial Position	46,000	43,395	12,540	8,413
Cash and cash equivalents disclosed in the Statement of Cash Flows	46,000	43,395	12,540	8,413
Reconciliation of net cash provided by operating activities to net cost of providing services:				
Net cash provided by operating activities	24,633	28,515	5,690	4,511
Less revenues from SA Government	(190,994)	(195,531)	(17,153)	(20,089)
Add payments to SA Government	1,174	-	-	-
Add/(less) non cash items				
Depreciation and amortisation	(20,066)	(21,188)	(322)	(250)
Assets received free of charge	22	190	-	-
Devaluation of land held for resale	-	(560)	-	-
Net loss from disposal of non-current assets	(133)	(48)	-	-
Movement in assets and liabilities				
(Decrease)/increase in receivables	160	(576)	259	(66)
(Increase)/decrease in payables	(2,756)	(3,985)	39	(591)
(Increase)/decrease in employee benefits	(2,583)	(1,676)	421	75
(Increase)/decrease in provisions	52	(4,205)	143	(123)
Net cost of providing services	(190,491)	(199,064)	(10,923)	(16,533)

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

28 Unrecognised contractual commitments

	Consolidated		SAFECON Entity	
	2011	2010	2011	2010
	\$'000	\$'000	\$'000	\$'000
Operating lease commitments				
The total value of future non-cancellable operating lease commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.				
Within one year	3,995	4,215	614	675
Later than one year but not later than five years	5,194	6,932	1,252	1,872
Later than five years	-	-	-	-
Total: Operating lease commitments	9,189	11,147	1,866	2,547

These non-cancellable leases relate to vehicle and property leases, with rental payable monthly in arrears. Contingent rental provisions within the lease agreements require the minimum lease payments to be increased annually based on consumer price index movement.

Capital commitments

Capital expenditure contracted for at the reporting date but are not recognised as liabilities in the financial report, are payable as follows:

Within one year	1,642	3,628	75	98
Later than one year but not later than five years	-	-	-	-
Later than five years	-	-	-	-
Total: Capital commitments	1,642	3,628	75	98

These capital commitments are for property and vehicles.

Remuneration commitments

Commitments for the payment of salaries and other remuneration under fixed-term employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

Within one year	1,814	1,730	293	650
Later than one year but not later than five years	4,647	1,969	384	1,320
Later than five years	-	-	-	-
Total: Remuneration commitments	6,461	3,699	677	1,970

Amounts disclosed include commitments arising from executive contracts. SAFECON does not offer fixed-term remuneration contracts greater than five years. Salary increases of 4.0 percent per annum have been assumed in the calculation of remuneration commitments.

Other commitments

The total value of other commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.

Within one year	767	6,072	106	87
Later than one year but not later than five years	752	833	105	6
Later than five years	-	-	-	-
Total: Other commitments	1,519	6,905	211	93

Other commitments relate to a range of general goods and services used in operational areas. These goods and services are contracted for at reporting date but not included as liabilities in the financial report.

29 Contingent assets and liabilities

Contingent assets

SAFECON entity is not aware of any contingent assets.

SAFECON Consolidated has a contingent asset for MFS of \$15 000 in relation to repairs of solar panels.

In addition, in 2009/10 both CFS and SES made prepayments for capital works projects for works that did not materialise. CFS and SES are actively seeking recovery of these payments totalling \$1 026 520.

Contingent liabilities

Country Fire Service (CFS) and Metropolitan Fire Service (MFS) have several contingent liabilities in the form of unresolved litigation, however the outcome cannot be reliably determined at this stage. In each case the financial exposure to CFS and MFS is limited to a \$10 000 excess under insurance arrangements respectively.

At 30 June 2011, CFS had called in a bank guarantee of \$100 000 due to non completion of works specified in a deed of arrangement with the contracted supplier. The amount is recognised in the Statement of Comprehensive Income and the Statement of Financial Position. The works were completed subsequent to 30 June 2011 and the bank guarantee of \$100 000 has now been repaid.

CFS are continuing to seek legal advice in relation to its obligations for payments to subcontractors, as a result of non-payment by the contracted construction management company for expenditure incurred on capital works construction projects during 2010. Following settlement during the year, of the majority of the \$0.460m liability estimated and reported last year, the current legal exposure to liability is estimated to not exceed \$30 000. In accordance with Australian Accounting Standards, this amount has therefore not been recognised as a liability in the Statement of Financial Position, but rather disclosed as a contingent liability.

SAFECON Consolidated is not aware of any other contingent liabilities.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

30 Remuneration of board and committee members

Members that were entitled to receive remuneration for membership during the 2010/11 financial year comprised of:

South Australian Fire and Emergency Services Commission Board

Anne Alford * (retired 30/11/10)
Christopher Beattie * (appt. 25/10/10)
Lois Boswell * (appt. 30/5/11)
Lyn Berghofer * (appt. 30/5/11)
Susan Caracoussis
Haydon Castle * (appt. 28/2/11)
Helen Chalmers * (appt. 30/5/11)
Debra Contala * (retired 19/11/10)
Moirá Deslandes
Virginia Hickey
Andrew Lawson *
Barry Luke *
Grant Lupton *
Stuart Macleod * (retired 16/7/10)
Matthew Maywald *
Greg Nettleton * (appt. 24/1/11)
David Norton *
David Place *
Kenneth Schutz *
Michael Smith *
Joseph (Joe) Szakacs
Wayne Thorley
David Ward (retired 14/12/10)

State Bushfire Coordination Committee

Ali Ben Kahn
Glenn Benham *
Jane Charles *
Franco Crisci *
Ann De Plaz *
Jennifer Dickins *
Fiona Dunstan *
Kylie Egan *
Bryan Fahy *
Euan Ferguson * (retired 1/12/10)
Susan Filby *
Paul Fletcher *
Andrew Gear *
David Hood
Meredith Jenner *
David Kemp * (retired 28/1/11)
Jeffrey Klitscher *
Suellen LeFebvre *
Jennifer Lillecrapp *
Vicki Linton *
Lisien Loan *
William McIntosh
Suzanne Mickan *
Timothy Milne
Dennis Mutton
John Nairn *
Greg Nettleton * (appt. 11/3/11)
Stephen Pascale *
Penelope Paton *
Sylvia Rapo *
Christopher Reed
David Robertson * (retired 1/10/10)
Vicki-Jo Russell *
Kenneth Schutz *
Katie Taylor *
Carol Vincent *
Andrew Watson *
Peter White
Michael Williams *

South Australian Fire and Emergency Services Commission

Audit and Risk Management Committee

Cathie Brown * (retired 1/5/11)
Aaron Chia *
Debra Contala * (retired Nov-10)
Don Cranwell * (appt. Jan-11)
Lena Grant *
Mark Groote * (appt. 1/5/11)
Virginia Hickey (appt. 1/11/10)
Andrew Lawson *
Matthew Maywald *
Michael Smith *
Joseph (Joe) Szakacs

South Australian Metropolitan Fire Service Disciplinary Committee

Graham Dart
Roy Thompson *
Michael Vander-Jeugd *
Brendan West *

* Denotes nil remuneration

The number of members whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2011	2010	2011	2010
	No. of members	No. of members	No. of members	No. of members
\$nil	58	79	26	30
\$1 - \$9 999	9	11	1	7
\$10 000 - \$19 999	-	4	-	4
\$20 000 - \$29 999	3	2	3	2
\$30 000 - \$39 999	1	-	1	-
Total	71	96	31	43

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, super contributions, fringe benefits tax and salary sacrifice arrangements. The total remuneration received or receivable by members for the year was SAFECOM Consolidated \$136,170 (2010: \$119,070) and SAFECOM Entity \$126,100 (2010: \$113,260).

In accordance with the Department of the Premier and Cabinet's Circular Number 016, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members and SAFECOM are on conditions no more favourable than those that it is reasonable to expect SAFECOM would have adopted if dealing with the related party at arm's length in the same circumstances.

For the purposes of this table, travel allowances and other expenses paid to members have not been included as remuneration as it is considered to be reimbursement of direct out-of-pocket expenses incurred by relevant members.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

31 Events after the reporting period

There are no known events after balance date that affect these general purpose financial statements in a material manner.

32 Financial instruments / financial risk management

Table 32.1 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 Summary of significant accounting policies.

Category of financial asset and financial liabilities / Statement of Financial Position line item	Note	Consolidated				SAFECOM Entity			
		2011		2010		2011		2010	
		Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000
Financial assets									
Cash and cash equivalents	17	46,000	46,000	43,395	43,395	12,540	12,540	8,413	8,413
Receivables	18	2,156	2,156	2,088	2,088	955	955	507	507
Other financial assets	19	2,157	2,157	2,028	2,028	-	-	-	-
Financial liabilities									
Payables	23	12,845	12,845	10,277	10,277	1,453	1,453	1,481	1,481

Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost) except for employee on cost which are determined via reference to the employee benefit liability to which they relate.

Credit risk

Credit risk arises when there is the possibility of SAFECOM's debtors defaulting on their contractual obligations resulting in financial loss to SAFECOM. SAFECOM measures credit risk on a fair value basis and monitors risk on a regular basis.

SAFECOM has minimal concentration of credit risk. SAFECOM has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. SAFECOM does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Currently SAFECOM does not hold any collateral as security for any of its financial assets. Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer to Note 18 for information on the allowance for impairment in relation to receivables.

Table 32.2 Ageing analysis of financial assets

The following table discloses the ageing of financial assets, past due, including impaired assets past due:

Financial assets item	Consolidated					SAFECOM Entity				
	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000
2011										
Not impaired										
Receivables	1,978	56	21	101	2,156	954	-	-	1	955
Other financial assets	2,157	-	-	-	2,157	-	-	-	-	-
Impaired										
Receivables	-	-	-	64	64	-	-	-	-	-
2010										
Not impaired										
Receivables	1,894	93	24	77	2,088	507	-	-	-	507
Other financial assets	2,028	-	-	-	2,028	-	-	-	-	-
Impaired										
Receivables	933	-	-	6	939	-	-	-	-	-

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2011

Table 32.3 Maturity analysis of financial assets and liabilities

The following table discloses the maturity analysis of financial assets and financial liabilities.

Financial statements item	Contractual maturities Consolidated			Contractual maturities SAFECOM Entity		
	Carrying amount \$'000	< 1 year \$'000	1-5 years \$'000	Carrying amount \$'000	< 1 year \$'000	1-5 years \$'000
2011						
Financial assets						
Cash and cash equivalents	46,000	46,000	-	12,540	12,540	-
Receivables	2,156	2,156	-	955	955	-
Other financial assets	2,157	2,157	-	-	-	-
Total financial assets	50,313	50,313	-	13,495	13,495	-
Financial liabilities						
Payables	12,845	12,058	788	1,453	1,370	82
Total financial liabilities	12,845	12,058	788	1,453	1,370	82
2010						
Financial assets						
Cash and cash equivalents	43,395	43,395	-	8,413	8,413	-
Receivables	2,088	2,088	-	507	507	-
Other financial assets	2,028	2,028	-	-	-	-
Total financial assets	47,511	47,511	-	8,920	8,920	-
Financial liabilities						
Payables	10,277	9,320	958	1,481	1,367	114
Total financial liabilities	10,277	9,320	958	1,481	1,367	114

The financial assets and liabilities of SAFECOM are all current with maturity within the next 12 months.

Liquidity risk

Liquidity risk arises where SAFECOM is unable to meet its financial obligations as they are due to be settled. SAFECOM is funded principally from contributions from the Community Emergency Services Fund. The SAFECOM Group and SAFECOM Entity works with the Fund Manager of the Community Emergency Services Fund to determine cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows. SAFECOM's settles undisputed accounts within 30 days from the date of the invoice or date the invoice is first received. In the event of a dispute, payment is made 30 days from resolution.

SAFECOM's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in the table above represent SAFECOM's maximum exposure to financial liabilities.

Market risk

SAFECOM has non-interest bearing assets (cash on hand and receivables) and liabilities (payables), and interest bearing assets (cash at bank and financial assets). SAFECOM's exposure to market risk and cash flow interest risk is minimal. There is no exposure to foreign currency or other price risks.

Sensitivity disclosure analysis

A sensitivity analysis has not been undertaken for the interest rate risk of SAFECOM as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

Community Emergency Services Fund
Administered Annual Financial Statements

For the Year Ended 30 June 2011

Community Emergency Services Fund
Administered Annual Financial Statements

For the Year Ended 30 June 2011

Community Emergency Services Fund
Statement of Administered Comprehensive Income
For the Year Ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
Administered expenses			
Payments to SA Government administrative units	3	210,030	216,871
Grants and subsidies	4	4,533	2,001
Other expenses	5	8,432	8,187
Total administered expenses		222,995	227,059
Administered income			
Revenues from levy sources	6	219,303	219,167
Revenues from fees and charges	7	662	292
Interest revenues	8	2,436	1,887
Total administered income		222,401	221,346
Net result		(594)	(5,713)
Total comprehensive result		(594)	(5,713)

The net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

Community Emergency Services Fund
Statement of Administered Financial Position
As at 30 June 2011

	Note	2011 \$'000	2010 \$'000
Administered current assets			
Cash and cash equivalents	9	2,204	5,745
Receivables	10	3,126	4,599
Total current assets		5,330	10,344
Total administered assets		5,330	10,344
Administered current liabilities			
Payables	11	4,584	9,004
Total current liabilities		4,584	9,004
Total administered liabilities		4,584	9,004
Net assets		746	1,340
Administered equity			
Retained earnings	12	746	1,340
Total administered equity		746	1,340
The total equity is attributable to the SA Government as owner			
Unrecognised contractual commitments	14		
Contingent assets and liabilities	15		

The above statement should be read in conjunction with the accompanying notes



Community Emergency Services Fund
Statement of Changes in Administered Equity
For the Year Ended 30 June 2011

		Retained Earnings	Total
	Note	\$'000	\$'000
Balance at 30 June 2009	12	7,053	7,053
Net result for 2009/10	12	(5,713)	(5,713)
Total comprehensive result for 2009/10		(5,713)	(5,713)
Balance at 30 June 2010	12	1,340	1,340
Net result for 2010/11	12	(594)	(594)
Total comprehensive result for 2010/11		(594)	(594)
Balance at 30 June 2011	12	746	746

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes



Community Emergency Services Fund
Statement of Administered Cash Flows
For the Year Ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
Cash flows from operating activities			
Cash outflows			
Payments to SA Government administrative units		(214,450)	(211,383)
Grant payments		(4,533)	(2,001)
Other payments		(8,432)	(8,187)
Cash used in operations		<u>(227,415)</u>	<u>(221,571)</u>
Cash inflows			
Receipts from levy sources		220,776	217,741
Fees and charges		662	292
Interest received		2,436	1,827
Cash generated from operations		<u>223,874</u>	<u>219,860</u>
 Net cash used in operating activities	 13	 <u>(3,541)</u>	 <u>(1,711)</u>
 Net decrease in cash and cash equivalents		 <u>(3,541)</u>	 <u>(1,711)</u>
 Cash and cash equivalents at the beginning of the period		 5,745	 7,456
 Cash and cash equivalents at the end of the period	 9	 <u>2,204</u>	 <u>5,745</u>

The above statement should be read in conjunction with the accompanying notes



Community Emergency Services Fund

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For the Year Ended 30 June 2011

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Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2011

1 Establishment, objectives and funding arrangements

Establishment

The Community Emergency Services Fund (CESF) is established pursuant to the *Emergency Services Funding Act 1988*.

Objectives

The CESF provides funding to the core emergency services and for the provision of emergency services.

Funding arrangements

Under the *Emergency Services Funding Act 1988*, funds collected through the Emergency Services Levy (fixed and mobile property), concessions to pensioners, remissions to property owners, levy payments on Government property (fixed and mobile) and interest, are paid into the CESF. The collection of the Emergency Service Levy falls within the portfolio responsibilities of the Treasurer.

2 Summary of significant accounting policies

In general, the CESF adopts the accounting policies of SAFECOM, as detailed in Note 2 of SAFECOM's Financial Statements. Deviations from these policies are as follows:

Payment to SA Government administrative units:

All payments to SA Government administrative units are only recognised upon actual certainty of payment. Recognition of accrual payments, based upon budgeted claims or requested payments are not recognised until approved and payment is certain.

3 Payments to SA Government administrative units

	2011 \$'000	2010 \$'000
South Australian Fire and Emergency Services Commission	16,372	19,217
South Australian State Emergency Service	14,306	12,887
South Australian Country Fire Service	60,157	64,516
South Australian Metropolitan Fire Service	96,125	97,722
South Australia Police	18,174	17,731
South Australia Police - Government radio network	687	687
Attorney-General's Department - State Helicopter Rescue	578	564
South Australian Ambulance Service	976	952
South Australian Ambulance Service - Government radio network	209	209
Department for Environment and Heritage	2,446	2,386
Total: Payments to SA Government administrative units	210,030	216,871

4 Grants and subsidies

	2011 \$'000	2010 \$'000
Surf Life Saving South Australia Inc	3,238	845
Volunteer Marine Rescue	977	769
Shark Beach Patrol	318	387
Total: Grants and subsidies	4,533	2,001

5 Other expenses

	2011 \$'000	2010 \$'000
Revenue SA - collection costs	5,617	5,493
Department for Trade, Energy and Infrastructure - collection costs	752	726
Fixed property refunds	1,529	1,445
Administration costs	534	523
Total: Other expenses	8,432	8,187

6 Revenues from levy sources

	2011 \$'000	2010 \$'000
Fixed property collections	96,800	91,293
Fixed property remissions	73,781	81,042
Mobile collections	31,267	30,012
Mobile remissions	10,963	10,625
Pensioner remissions	6,492	6,195
Total: Revenues from levy sources	219,303	219,167



Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2011

7 Revenues from fees and charges

	2011	2010
	\$'000	\$'000
Certificate sales and other	662	292
Total: Revenues from fees and charges	662	292

Fees and charges received/receivable from entities within the SA Government

The following fees and charges (included in the fees and charges revenues shown above) were received/receivable from entities within the SA Government:

	2011	2010
	\$'000	\$'000
Certificate sales and other	662	292
Total: Fees and charges received/receivable from entities within the SA Government	662	292

8 Interest revenues

	2011	2010
	\$'000	\$'000
Interest on deposit accounts - from entities within the SA Government	2,436	1,887
Total: Interest revenues	2,436	1,887

9 Cash and cash equivalents

	2011	2010
	\$'000	\$'000
Deposits with the Treasurer	2,204	5,745
Total: Cash and cash equivalents	2,204	5,745

Interest Rate Risk

Deposits with the Treasurer earns a floating interest rate based on daily bank deposit rates. The carrying amount of cash and cash equivalents approximates fair value.

10 Receivables

	2011	2010
	\$'000	\$'000
Current		
Receivables	3,126	4,599
Total: Receivables current	3,126	4,599

All receivable amounts disclosed above are expected to be recovered within 12 months after reporting date.

Current receivables from entities within the SA Government

The following receivables (included in the receivables shown above) were receivable from entities within the SA Government:

	2011	2010
	\$'000	\$'000
Receivables	3,126	4,599
Total: Receivables current from entities within the SA Government	3,126	4,599

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than as recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 17

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2011

11 Payables

	2011 \$'000	2010 \$'000
Current		
Accrued expenses	2,463	9,004
Creditors	2,121	-
Total: Payables current	4,584	9,004

All payable amounts disclosed above are expected to be paid within 12 months after reporting date.

Current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	2011 \$'000	2010 \$'000
Accrued expenses	597	-
Creditors	2,121	-
Total: Payables current to entities within the SA Government	2,718	-

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 17

12 Administered equity

Equity represents the residual interest in the net assets of the CESF. The State Government holds the equity interest in the CESF on behalf of the community.

	Retained Earnings	Total
	\$'000	\$'000
Balance at 30 June 2010	1,340	1,340
Net result for the financial year	(594)	(594)
Balance at 30 June 2011	746	746

	Retained Earnings	Total
	\$'000	\$'000
Balance at 30 June 2009	7,053	7,053
Net result for the financial year	(5,713)	(5,713)
Balance at 30 June 2010	1,340	1,340

13 Cash flow reconciliation

	2011 \$'000	2010 \$'000
Reconciliation of cash and cash equivalents at the end of the reporting period:		
Cash and cash equivalents disclosed in the Statement of Financial Position	2,204	5,745
Cash and cash equivalents disclosed in the Statement of Cash Flows	2,204	5,745
Reconciliation of net cash provided by operating activities to net cost of providing services		
Net cash provided by operating activities	(3,541)	(1,711)
Movement in assets and liabilities		
(Decrease)/increase in receivables	(1,473)	1,486
Decrease/(Increase) in payables	4,420	(5,488)
Net cost of providing services	(594)	(5,713)

14 Unrecognised contractual commitments

CESF has no unrecognised contractual commitments at reporting date.

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2011

15 Contingent assets and liabilities

CESF is not aware of any contingent assets or contingent liabilities.

16 Events after the reporting period

There are no known events after balance date that affect these financial statements in a material manner.

17 Financial instruments / financial risk management

Table 17.1 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 Summary of significant accounting policies.

Category of financial assets and financial liabilities / Statement of Financial Position line item	Note	2011		2010	
		Carrying amount	Fair value	Carrying amount	Fair value
		\$'000	\$'000	\$'000	\$'000
Financial assets					
Cash and cash equivalents	9	2,204	2,204	5,745	5,745
Receivables	10	3,126	3,126	4,599	4,599
Financial liabilities					
Payables	11	4,584	4,584	9,004	9,004

Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost) except for employee on cost which are determined via reference to the employee benefit liability to which they relate.

Credit risk

Credit risk arises when there is the possibility of CESF's debtors defaulting on their contractual obligations resulting in financial loss to the department. The CESF measures credit risk on a fair value basis and monitors risk on a regular basis.

CESF has minimal concentration of credit risk. CESF has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. CESF does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Currently CESF does not hold any collateral as security for any of its financial assets. There is no evidence to indicate that financial assets are impaired.

Table 17.2 Ageing analysis of financial assets

The following table discloses the ageing of financial assets and the ageing of impaired assets:

Financial assets item	Current (Not overdue)	Overdue for < 30 days	Overdue for 30-60 days	Overdue for > 60 days	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
2011					
Not impaired					
Receivables	3,126	-	-	-	3,126
Impaired					
Receivables	-	-	-	-	-
Financial assets	-	-	-	-	-
2010					
Not impaired					
Receivables	4,599	-	-	-	4,599
Impaired					
Receivables	-	-	-	-	-
Financial assets	-	-	-	-	-

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2011

Table 17.3 Maturity analysis of financial assets and liabilities

The following table discloses the maturity analysis of financial assets and financial liabilities.

Financial statements item	Contractual maturities		
	Carrying amount \$'000	< 1 year \$'000	1-5 years \$'000
2011			
Financial assets			
Cash and cash equivalents	2,204	2,204	-
Receivables	3,126	3,126	-
Total financial assets	5,330	5,330	-
Financial liabilities			
Payables	4,584	4,584	-
Total financial liabilities	4,584	4,584	-
2010			
Financial assets			
Cash and cash equivalents	5,745	5,745	-
Receivables	4,599	4,599	-
Total financial assets	10,344	10,344	-
Financial liabilities			
Payables	9,004	9,004	-
Total financial liabilities	9,004	9,004	-

The financial assets and liabilities of CESF are all current with maturity within the next 12 months.

Liquidity risk

The CESF is funded principally from contributions from the Emergency Services Levy, Government concessions, remissions and interest. The payments from the CESF are approved by the Economic and Finance Committee, pursuant to the *Emergency Services Funding Act 1998*, and endorsed by the Minister for Emergency Services. The CESF is an Administered Item and cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows.

CESF's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in Table 17.1 'Categorisation of Financial Instruments' represent CESF's maximum exposure to financial liabilities.

Market risk

The CESF has non-interest bearing assets (cash on hand and receivables) and liabilities (payables) and interest bearing assets (cash at bank and investments). The CESF's exposure to market risk and cash flow interest risk is minimal. There is minimal exposure to foreign currency or other price risks.

A sensitivity analysis has not been undertaken for the interest rate risk of CESF as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

18 Remuneration of board and committee members

The CESF does not have any Board or Committee members.

Appendix 2 - SAFECOM Workforce Statistics

Agency	SA Fire and Emergency Services Commission
Persons	90
FTE's	86.29

Gender	% Persons	% FTE
Male	50	51.69
Female	50	48.31

Number of Persons Separated from the agency during the last 12 months	26
Number of Persons Recruited to the agency during the 09-10 financial year	12

SAFECOM actively promotes flexible working arrangements and endeavours to provide opportunities that support work-life balance. This has resulted in an increasing number of job sharing and part-time appointments, which largely explains the success of new persons recruited over those separating.

Number of Persons Recruited to the agency during the 09-10 financial year AND who were active/paid at June 2010	11
Number of Persons on Leave without Pay at 30 June 2010	8

Number of employees by salary bracket			
Salary Bracket	Male	Female	Total
\$0 - \$50,399	3	5	8
\$50,400 - \$64,099	11	19	30
\$64,100 - \$82,099	11	14	25
\$82,100 - \$103,599	18	6	24
\$103,600+	2	1	3
Total	45	45	90

Status of employees in current position (FTEs)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	33.60	9	2	0	44.60
Female	31.29	9.4	1	0	41.69
Total	64.89	18.4	3	0	86.29

Status of employees in current position (Persons)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	34	9	2	0	45
Female	34	10	1	0	45
Total	68	19	3	0	90

Number of executives by status in current position, gender and classification							
	Ongoing	Term Tenured	Term Untenured		Other (Casual)	Total	
Classification			Male	Female		Male	Female
EXEC0A							
EXEC0B			1	1		1	1
EXEC0D			1			1	
Total			2	1		2	1

Total days leave taken	
Leave Type	2010-11
1) Sick Leave Taken	596.19
2) Family Carer's Leave Taken	83.90
3) Miscellaneous Special Leave	42.60

Number of employees by age bracket by gender				
Age Bracket	Male	Female	Total	% of Total
15 – 19	0	0	0	0
20 – 24	0	1	1	1.11
25 – 29	3	4	7	7.78
30 – 34	2	8	10	11.11
35 – 39	6	8	14	15.56
40 – 44	2	7	9	10
45 – 49	6	8	14	15.56
50 – 54	6	3	9	10
55 – 59	14	4	18	20
60 – 64	5	2	7	7.78
65+	1	0	1	1.11
Total	45	45	90	100.00

Number of Aboriginal and/or Torres Strait Islander employees			
	Aboriginal Employees	Total Employees	% of Agency
\$0 - \$50,399	0	8	0
\$50,400 - \$64,099	0	30	0
\$64,100 - \$82,099	0	25	0
\$82,100 - \$103,599	0	24	0
\$103,600+	0	3	0
Total	0	90	0

Cultural and linguistic diversity				
Name	Male	Female	Total	% of Agency
Number of Employees born overseas	7	4	11	12.22
Number of Employees who speak language(s) other than English at home	5	1	6	6.67

Number of employees with disabilities (according to Commonwealth DDA definition)			
	Male	Female	Total
Total	0	0	0

Types of Disability (where specified)				
	Male	Female	Total	% of Agency
Disability requiring workplace adaptation	0	0	0	0
Physical	0	0	0	0
Intellectual	0	0	0	0
Sensory	0	0	0	0
Psychological/Psychiatric	0	0	0	0
Total	0	0	0	0

Number of employees using voluntary flexible working arrangements by gender			
Leave Type	Male	Female	Total
Purchased Leave	0	0	0
Flexitime	43	44	87
Compressed Weeks	0	0	0
Part-time	1	8	9
Job Share	0	2	2
Working from Home	0	0	0

Documented review of individual performance	
Documented Review of Individual Performance Management	% of Total
Reviewed within the last 12 months	0
Review older than 12 months*	32.22
Not reviewed	67.78

Leadership and Management training expenditure		
Training and Development	Total Cost \$	% of Total Salary Expenditure
Total training and development expenditure	\$2,581.00	Manual calculation – consult Circular 13
Total leadership and management development	\$1,121.00	Manual calculation – consult Circular 13

Appendix 3 - Freedom of Information

Information Statement

The *Freedom of Information Act 1991* gives members of the public a legally enforceable right to access information held by the South Australian Government, subject to certain restrictions. It also enables each member of the public to apply for the amendment of records concerning their personal affairs if the records are incomplete, incorrect, out of date or misleading.

The following information is provided pursuant to the provisions of Section 9 of the *Freedom of Information Act 1991*.

Requests for access to documents in the possession of SAFECOM are dealt with by the Freedom of Information Officer, SAFECOM.

The *Freedom of Information Act 1991* allows you to:

1. request access to documents of the agency, which must contain sufficient information to identify the documents sought,
2. request amendment of your personal records, which must identify the record involved sufficiently and specify the amendment sought, and
3. seek a review of a decision made by a State Government Agency, Local Council or University.

As one of the administrative and support services provided to the ESOs, the SAFECOM Accredited FOI Officer administers the provisions of the *Freedom of Information Act 1991*, and in addition to applications made directly to SAFECOM, processes applications on behalf of the MFS and SES. During this reporting year, the SAFECOM Accredited FOI has processed 15 applications.

To lodge an application for access or amendment, please complete the appropriate form (available on the State Records website at: <http://www.archives.sa.gov.au/foi/index.html>) and forward it to the address shown below, along with the application fee, if payable.

Address for Applications

Freedom of Information Officer
South Australian Fire and Emergency Services Commission
GPO Box 2706
ADELAIDE SA 5001

Telephone (08) 8463 4056

Facsimile (08) 8463 4054

Appendix 4 - Abbreviations

ABC	Australian Broadcasting Corporation
AIHW	Australian Institute of Health and Welfare
APY	Anangu Pitjantjatjara Yankunytjatjara
CESF	Community Emergency Services Fund
CFS	Country Fire Service
CO2	Carbon Dioxide
COAG	Council of Australian Government
DTEI	Department of Transport, Energy and Infrastructure
EMO	Emergency Management Office
ESO	Emergency Services Organisation
FAMIS	Facilities Asset Management Information System
FESSA	Fire and Equipment Services SA
FOI	Freedom of Information
FTE	Full-time Equivalent
GJ	Gigajoule
GoGO	Greening of Government
GP	General Purpose
GRN	Government Radio Network
GSE	Government Services Employees
HR	Human Resources
HSW	Health Safety Welfare
IMS	Information Management Services
IVR	Interactive Voice Response
LBS	Location Based Solution
MFS	South Australian Metropolitan Fire Service
MOU	Memorandum of Understanding
NDRP	Natural Disaster Resilience Program
NPA	National Partnership Agreement
OHS&W	Occupational Health, Safety & Welfare
OHSW&IM	Occupational Health, Safety and Injury Management
PFD	Personal Floatation Device
RICIC	Remote Indigenous Communities Implementation Committee
RSD	Remote Service Delivery
SACAD	South Australian Computer Aided Dispatch
SAFECOM	South Australian Fire and Emergency Services Commission
SAMIS	State Asset Management Information System
SAWSC	South Australian Water Safety Committee
SES	State Emergency Services
SMAG	State Mitigation Advisory Group
TAS	Training Administration System
TVSP	Targeted Voluntary Separation Packages
VERSP	Volunteer Employer Recognition Support Program
VSS	Volunteer Strategy and Support
YAC	Youth Advisory Committee
ZEMC	Zone Emergency Management Committees